Official Proceedings of the Board of Burke County Commissioners

October 20, 2026

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, October 20, 2026 at the Burke County Courthouse, Bowbells ND beginning with Chairman Jarret Van Berkom, Commissioner Shannon Holter and Commissioner Kurt Koppelsloen presiding. Also present were Lyann Olson, Burke County Tribune. Amber Fiesel, States Attorney joined after the meeting began.

Chairman Van Berkom called the County Commission meeting to order at 9:05 a.m.

2. BUSINESS

A. MINUTES

Motion by Comm. Holter, second by Comm. Koppelsloen to approve the regular meeting minutes of October 4, 2026. Upon roll call, all present voted yes. Motion carried. Motion by Comm. Holter, second by Comm. Koppelsloen to approve the Special meeting minutes of September 14, 2026. Upon roll call, all present voted yes. Motion carried.

B. BILLS

Motion by Comm. Holter, second by Comm. Koppelsloen to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds. Upon roll call, all present voted yes. Motion carried.

GENERAL

County Employees	$79,360.75
TOTAL	$79,360.75

COUNTY AGENT

County Employees	$3,324.78
TOTAL	$ 3,324.78

VETERAN'S SERVICE OFFICER

County Employees	$1,234.75
TOTAL	$1,234.75

911

County Employees	$244.89
TOTAL	$244.89

HWY TAX DIST.

County Employees	$4,327.25
TOTAL	$4,327.25
GRAND TOTAL	$88,492.42

ROAD & BRIDGE

DMC Wear Parts LLC	$9,255.00
Edwards Service Inc	453.50
Farmers Union Oil Company	13,395.73
Garden State Contractors	15,000.00
General Equipment & Supplies Inc	700.00
Lignite Oil Company	23,921.63
Lucy Trucks	16,456.65
Montana-Dakota Utilities Co	70.48
North Country Mercantile & Equipment LLC	123.65
One Call Concepts, Inc	12.00
Sandberg Redi-Mix Inc	7,237.50
Share Corporation	849.41
Swanston Equipment Corporation	2,355.49
TOTAL	$89,831.04

GENERAL

Amie Vandegraft	$310.00
Ashlee Mercer	152.72
Barry Jager	267.52
Jarret Van Berkom	139.84
Stephanie Black	328.04
Axon Enterprise Inc	11,984.40
Burke County Treasurer	46.73
Burke Divide Electric Cooperative	64.48
Dacotah Bank	712.56
Domestic Violence Program NW ND	4,000.00
Eide Bailly LLP	21,000.00
Election Systems & Software Inc	5,310.23
Farmers Union Oil Company	3,367.99
Fireside Office Solutions	55.30
Gaffaney's of Minot Inc	160.61
Information Technology Department	1,373.10
Lignite Oil Company	888.29
Lignite Service & Repairs	179.99
Morelli's Distributing Inc	52.20
Northwest Communications	3,093.29
Office of the Adjutant General	120.00
Quadient Leasing, USA, Inc	141.94
Software Innovations	6,200.00
Swanston Equipment	780.00
Vestis	517.36
TOTAL	$61,246.59

COUNTY AGENT

NDSU Extension Service	$7,556.44
TOTAL	$7,556.44

WEED CONTROL

Farmers Union Company	$350.70
TOTAL	$350.70
GRAND TOTAL	$158,984.77

3. APPOINTMENT SCHEDULED

Public Comment; No one appeared for public comment.

Stephanie Black, Planning & Zoning Administrator, met with the board.

A motion by Comm. Holter, second by Comm. Koppelsloen to authorize the Chair to sign a TUP permit submitted by Magnus Services for 1 crossing over BC 1 in Keller Twp. Upon roll call, all present voted yes. Motion carried.

Spencer Goodman, County Road Supervisor, met with the board.

Spencer provided updates on applications, gravel stockpile measurements and gravel pit operations. CSI completed approaches on CR 8 and will return for milling work; signage was also discussed. Additional updates included mowing, blading, forestry work, winter perpetrations, conference attendance, CDL training, culvert inventory, and a culvert at Mike Powell's property. Discussion also included the side-arm mower, motor grader, and how to proceed on the inventory of the gravel piles. It was decided to take a GAAP departure on the inventory rather than spend thousands on hiring an outside company to come measure them.

At 10:00 a.m. the public hearing on tax foreclosed properties was held. Sandy Raines, Columbus City Auditor, appeared for the hearing. She expressed her concern with 4 property appraisals in Columbus that she felt were appraised too low. No action was taken.

Barry Jager, EMS/911/Grant Writer met with the board.

There are 3 applicants for the EM position. Commissioners agreed to conduct interviews to assess candidates. Discussion was held on the option of sharing the position with another county.

Tracy Stover, Custodian/Maintenance, met with the board.

Courthouse HVAC: Commissioners approved a one-year maintenance/

preventive contract with HK Thompson & Sons. A motion by Comm. Holter, second by Comm. Koppelsloen to authorize the Chair to sign the contract. Upon roll call, all present voted yes. Motion carried. The new section of fire escape painting completed; floors waxed (some areas may need further strip/wax due to wear); flagpole expected to be installed before winter if scheduling allows. A strong sewer smell reported in jury bathrooms (top floor). Tracy called a plumber (Ralph's) to investigate; smoke test and further diagnostics planned.

DISCUSSION

Discussion was held on the motor grader bids. A motion by Comm. Holter, second by Comm. Koppelsloen to accept the motor grader bid submitted by RDO. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 12:13 p.m. to meet again in regular session November 17, 2026 at 8:00 a.m.

Minutes read and approved this 17th day of November 2026.

Jarret Van Berkom
Chairman, Burke County Board
of Commissioners

Amie Vandegraft
Burke County Auditor
November 25, 2026