

**MINUTES OF REGULAR
MEETING NEW ROCKFORD
CITY COMMISSION
NEW ROCKFORD,
NORTH DAKOTA
NEW ROCKFORD CITY HALL
OCTOBER 5, 2026**

President Richter called the meeting to order at 9:00 a.m. at City Hall. Commissioners Fleming and Belquist were present, along with City Attorney Peterson, City Auditor Presnell and Public Works Superintendent Hirschert.

Fleming made a motion to approve the agenda. Belquist seconded the motion. All were in favor. Motion carried.

Richter made a motion to approve the September 14, 2026, regular meeting minutes. Fleming seconded the motion. All were in favor. Motion carried.

Belquist made a motion to approve the financial report. Fleming seconded the motion. All were in favor. Motion carried.

Richter made a motion to approve the September bills. Fleming seconded the motion. In a roll call vote, Richter, Belquist, and Fleming voted aye. No nay votes. Motion carried.

4th Corporation	130.00
Allan Footh	67.13
Andrew Presnell.....	254.60
Aqua-Pure	21,529.81
Cash & Carry Lumber.....	37.59
CenDak Cooperative	1,789.63
CCU.....	2,068.63
Dakota Dust-Tex.....	47.40
Dakota Fence	10,600.00
Divide Electric.....	288.90
Duchscherer Supply	667.40
Eddy Co. Auditor.....	14,639.00
Ferguson Waterworks	30.45
First District Health Unit	60.00
Hawkins.....	1,516.71
Interstate Power Sys	1,615.79
James Belquist.....	179.36
John Deere Financials ..	9,400.00
Kim Johnson	125.00
Miller s Fresh Foods	58.74
Napa Auto Parts	16.20
NRG Tech. Services.....	100.00
NR Napa.....	125.22
ND One Call.....	9.00
Peterson Law Office	
Trust Account	1,000.00
Starion Bond Services..	8,396.25

ND Chem Lab.....	224.33
Transcript Publishing.....	295.00
Yri Electric	100.00
Terrence Vetter	1,300.00
US Postmaster	280.00
NR Park District.....	7,368.85
NRABC	9,875.92
BCBS.....	8,618.90
AT&T	271.68
MDU	382.39
NDTC.....	571.03
Otter Tail Power Co	5,651.93
Ecolab	320.57
Newman Signs	83.69
USDA.....	158,258.00
Waste Management ...	17,387.43
Bank Forward.....	4.00
Bank Forward.....	47.60
IRS.....	5,292.66
NDPERS.....	3,566.50
Bruce Hirschert	4,227.94
Andrew Presnell.....	4,151.98
Jason Munson.....	3,046.04
Ian Coenen	2,811.67
Susie Sharp.....	1,672.88

Richard Swenson 1,754.65

City Division Reports:

Public Works Superintendent Hirschert presented his report and the water plant report to the commission. Water Plant Manager Coenen passed the wastewater certification test. Fire hydrant flushing will begin on October 6, and three sections of city streets will be patched. Hirschert provided an update on the sewer cleaning with Pipe Detectives. Richter made a motion to accept the report. Fleming seconded the motion. Discussion was held regarding Pipe Detectives. All were in favor. Motion carried.

City Auditor Presnell presented his report to the commission. The lagoon discharge report was completed, and work was done on nuisance letters. Presnell attended the North Dakota League of Cities conference, as well as the Municipal Finance Officer Conference in Grand Forks. Presnell also asked the Commission if it would be okay to purchase trees for the housing incentive through the tree board. Commissioners expressed no concerns with the purchase. Richter made a motion to accept the report.

Belquist seconded the motion. All were in favor. Motion carried.

Old Business:

GIS mapping was discussed. Interstate Engineering is completing the remaining mapping remotely.

Discussion regarding the vacant houses was tabled until November.

City Hall construction was discussed. Attorney Peterson informed the Commission that all documents were ready for signatures from Soil Conservation representatives. Fleming made a motion to authorize President Richter and City Auditor Presnell to sign all required documents for the purchase of the soil conservation lots. Belquist seconded the motion. All were in favor. Motion carried. Belquist made a motion to issue a check to the Peterson Law Office Trust Account for the purchase and closing costs on the soil conservation lots. Richter seconded the motion. All were in favor. Motion carried.

The PRC Wind office lease was discussed. Auditor Presnell informed the Commission that PRC Wind is reviewing and will advise the City once a decision has been made.

Nuisance vehicles/yards were discussed. An update was provided by Public Works Superintendent Hirschert and Auditor Presnell.

New Business:

Fleming made a motion to approve the building permit for Jill Weber. Belquist seconded the motion. All were in favor. Motion carried.

Richter made a motion to approve the second reading of Chapter 14 Zoning and Planning Amendment to Section 1 of Article 2 and enactment of

Article 5.1 Shipping Containers. Belquist seconded the motion. Discussion was held on the adoption and passage of the ordinance. All were in favor. Motion carried.

Fleming made a motion to renew CD 1033092152 at the

best available rate upon maturity. Richter seconded the motion. All were in favor. Motion carried.

The 2027 budget was reviewed. Belquist made a motion to approve the 2027 budget. Fleming seconded the motion. Discussion was held comparing the 2026 and 2027 mill levies. In a roll call vote, Richter, Belquist, and Fleming voted aye. No nay votes. Motion carried.

Richter made a motion to approve the pledge of securities. Fleming seconded the motion. All were in favor. Motion carried.

Auditor Presnell handed out employee evaluation forms and asked the Commissioners to complete them and return them for the November meeting.

Richter made a motion to approve the City Attorney Retainer Agreement with Peterson Law Office. Fleming seconded the motion. All were in favor. Motion carried.

Discussion was held regarding platting lots at the airport, including whether to use Interstate Engineering or a private survey company. The Commission also

discussed having Interstate Engineering update the airport zoning maps.

With no further business, the meeting was adjourned at 9:45 a.m.

The next regular meeting will be on November 2, 2026, at 9:00 a.m. at City Hall.

Stuart Richter,
President
Andrew Presnell,
Auditor

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