

CITY OF ELGIN

Council Proceedings

Regular City Council Meeting July 2, 2026

The Regular City Council Meeting was called to order at 7:33 p.m. July 2, 2026 by Mayor Ronald Bartz.

Pledge was recited.

Public in Attendance: Wayne Iszler, Judge Richard Michels, Kylee Roth, Jayla Roth, Simone Henderson, Bobby Walters, Sadie Brackel, Brittney Klein, Anthony Setness, Luann Dart, Conner Kelly and Jodie West.

Council Members In Attendance: Kristian Roth, Leslie Bartz, Ronald Bartz, Michael Schmidt, Brian Richardson and Ronald Bartz

Absent: Robert Mead, Brianna Ricks, Ron Fischer

Meeting was opened with the Reorganizational Appointments. Judge Richard Michels gave the Oath of Office for those able to attend, Kristian Roth, Brittney Klein, Bobby Walters, Sadie Brackel and Michael Schmidt.

Moved by Roth second by Richardson to approve the Mayor Bartz's appointments as follows: Planning & Zoning: Chad Riedlinger, Jeremy Imhoff and Robbie Friesz; Park Board: Bobby Walters, Brittney Klein and Sadie Brackel, Health Officer: Dr Morris Duffy, City Attorney: Crane & Merriman, City Auditor: Reva Weekes, City Engineer: Moore Engineering, Police: Grant Co Sheriff Dept., Street & Water Supt.: Wayne Iszler, City Assessor: Grant County Tax Director; all present aye motion carried.

Moved by L. Bartz second by Fischer to approve Mayor Bartz's appointments as follows: Street Dept: Kristian Roth & Brian Richardson, Water & Sewer Dept.: Michael Schmidt & TBD, Financial Committee: Leslie Bartz & Robert Mead,

Library Representative: Robert Mead; all present aye motion carried.

Moved by Richardson second by Roth to nominate council member Leslie Bartz as President of the Council all present aye motion carried.

Moved by L. Bartz second by Roth to nominate Brian Richardson as Vice-President of the Council all present aye motion carried.

Moved by Richardson second by Roth to approve the following resolution: Be it resolved that Mayor Ronald Bartz and /or President of the Council Leslie Bartz and/or Auditor Reva Weekes; at least two signatures shall be on documents, will sign on behalf of the City of Elgin and financial business including checking, savings, loans and CD's with the First International Bank & Trust of Elgin, ND, Robert Mead will be removed as a signer; all present aye motion carried.

The City of Elgin would like to thank Ron Fischer for 12 years of service, Richard Michels for 16 years of service and Brianna Ricks for two years of service.

Public: Simone Henderson addressed the council regarding a neighbors dogs that are barking. Mayor Bartz will speak to the Cities Attorney regarding updating the dog ordinances, possibly giving the city more authority.

The board reviewed the Sheriff's report for last month.

Engineers Report: Council reviewed the report as presented. Moved by Richardson second by Roth to approve the contractor's application for payment #1 to BEK for \$174,712.50 covered by CDBG grant, all present aye motion carried. Moved by Schmidt second by Roth to approve the Moore Engineering invoice #SIN010144 for \$25,000 covered by the SRF Loan program, all present aye motion carried.

Maintenance Report:

Wayne Iszler updated the council on recent maintenance. Regarding the construction project one extra valve had to be replaced that wasn't on the plan. All the new street signs have arrived and will get replaced soon. Ditch clean out by Zion Church was discussed. Discussion was again held regarding the drainage ditch clean out on Dakota St S.

Additions to Agenda: None

Moved by L. Bartz second by Roth to approve the Regular City Council minutes dated June 4, 2026, all present aye motion carried.

Moved by L. Bartz and second by Roth to approve the financial statement as presented for June; all present aye; motion carried.

Moved by Richardson second by Schmidt to approve the following bills for June & July: and Employee Wages = \$5,653.98; all present aye motion carried. US Treasury 1,508.62, NDPERS Pension 1,030.99, NDPERS 2,377.10, FIBT 42.87, 250.00, 2,067.49, 20.99, 17.67, 39.95, 312.63, 132.50, City of Elgin 110.25, WRT 62.55, Crane & Merriman, Elgin Park Board 283.69, Elgin True Value 350.83, Farmers Union Ins 5,318.00, Gas & Gears 277.88, Grant Co 5,416.67, GS Publishing 248.40, JD Financial 273.24, MDU 2,699.87, ND Dept of Enviro 57.18, NDLC 902.00, Northern Improvement 8,508.04, One Call Concepts 48.00, Paisley Prints 280.00, Rafteseth Tire Repair 202.00, Reva Weekes 102.96, SW Grain 463.18, SW Grain 463.18, SW Water 13,116.35, SW District Health 60.00, Team Lab 2,181.00, Employee & Council Wages: \$9,890.51

Past Due Water bill list was reviewed: The following accounts are past due: Create Center, Steve Bleick, Jake Haskett, Leland Adams, Jayme Joyce, Ron Olsen Create Center, Deanna Tomac, Melissa Scott, Ethan Buchholz, Rebecca

Biebert, Anthony Couch, Skylar Sanchez, Shaun Sims and Corinna Diehl.

Old Business:

Council was informed that on June 10, Mayor Bartz on behalf of the City of Elgin was served with a summons from Tabitha Zimmerman, our Attorney was notified and an answer was sent on June 12. No further information.

Dog Ordinances were discussed. Weekes will email the attorney again.

Discussion was held regarding the options for a notification system for the residents. Subject will be revisited in August.

New Business:

Moved by L. Bartz second by Roth to approve the following building permits as presented: #903 – Kevin Jenkins, #904 Jodie West, #906 Simone Henderson, #907 Kidz

Clubhouse and Demo Permit for Tony Ulrich; all present aye motion carried.

Moved by L. Bartz second by Richardson to approve the Zoning Board minutes dated June 29, 2026 which included the recommendation from the Zoning Board to rezone Parcel #61033900 (Blk 4 Lots 10-11 Elgin ORG) from residential to commercial to accommodate the opening of a recycling business, all present aye motion carried.

Discussion was held regarding getting advice from Shelly Seibel regarding the need for a liability waiver for when recycling items are removed from the city dump ground. Also, Not Responsible for Accident signs will be ordered.

Council reviewed a letter and flyer from Kidz Clubhouse. Council was encouraged to

attend the Open House on July 19.

Moved by L. Bartz second by Roth to approve Local Gaming Permit #430 for the Elgin Golf Club all present aye motion carried.

Adjourned at 8:12 p.m.

Meeting reconvened at 8:14.

Discussion was held regarding the vacant council position as the elected, Brianna Ricks did not accept the position. Mayor Bartz informed the Council regarding the election procedures that need to be followed to fill position correctly.

Adjourned at 8:16 p.m.

/s/Ronald Bartz

Ronald Bartz, Mayor

/s/Reva Weekes

Reva Weekes, Auditor

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