

# HAZEN CITY COMMISSION REGULAR MEETING

February 2, 2026  
 Hazen City Hall  
 Present: President Schiferl, Commissioner Folkerts, Commissioner Haack, Commissioner Stern and Commissioner Wiedrich. Others Present: PW Director Brousseau, Attorney Donovan, Chief Wolff, Editor Arens, Transit Director Brennan, and Auditor Erhardt.  
 President Schiferl called the meeting to order at 5:30 PM.  
 President Schiferl led the pledge of allegiance and said the prayer.  
 Minutes: Commissioner Haack moved to suspend the reading and approve the minutes of the January 19th meeting, as presented, second by Commissioner Folkerts. Motion unanimously approved.  
 Agenda: Commissioner Wiedrich moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously approved.  
 CONSULTATION WITH ATTORNEY AND ENGINEER  
 Engineer's Report: The commission reviewed the written engineer's report which contained no action items. Auditor Erhardt asked was approved to work with the city engineer in drafting a letter to the Expedition Estates developer, Williams Builders, regarding the remaining work to address corrections of the subdivision. No further action taken.  
 REQUEST OF CITIZENS  
 Local Permit-Raffle(s) – Knife River Pheasants Forever:  
 Local Permit-Raffle – Hazen Chamber of Commerce: Commissioner Wiedrich moved to approve local permit #2026-04 as requested by Knife River Pheasants Forever to conduct a raffle March 14, 2026, and to approve local permit #2026-05 as requested by the Hazen Chamber of Commerce to conduct a 50/50 raffle as part of the bingo games on February 21, 2026, second by Commissioner Haack. Motion unanimously approved.  
 APPROVAL OF APPLICATIONS AND BUILDING PERMITS  
 Building Permit w/Variance(s) - Stenson: The commission reviewed an application for building permit completed by Eric & Mindy Stenson for the construction of an accessory use building at 707 3rd Ave NW, near The Hub. The proposed building is 24'x60' and would require a lot density variance; it is proposed with 14' sidewalls, which would require a variance; and pole construction variance rather than a frame construction

building. Commissioner Wiedrich moved to approve the density variance and sidewall height variance with a variance for pole construction, second by Commissioner Haack. The commission was informed that the planning/zoning board is not required to make a recommendation regarding variance approval. On roll call vote: Wiedrich, "Aye", Haack, "Aye", Folkert, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.  
 REPORTS  
 Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time.  
 Street/Cemetery: Commissioner Haack informed the board that the new loader is in service with the snow gate mounted and operational. The commission reviewed a quote of \$2544.05 from Hazen Motors for repairs of the heating system in the 2019 PW Pickup. Commissioner Haack moved to approve the repairs, not to exceed \$3000.00, second by Commissioner Stern. On roll call vote: Haack, "Aye", Stern, "Aye", Folkerts, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.  
 Finance/Busing/Library: Commissioner Folkerts had nothing to report at this time.  
 Transit Director Brennan informed the commission that the transit van had received minor damage on the recent trip to Bismarck and repair estimates have been provided to the ND Insurance Reserve Fund.  
 Police/Fire/Forestry: Commissioner Wiedrich reported on police department calls for service including Officer Blekestad responding to forty (40) calls for service, Sgt Melber responding to thirty-one (31) calls for service, Officer S. Melberg responding to twenty-nine calls for service and Chief Wolff responding to twenty-eight calls for service. Commissioner Wiedrich asked about on-call service for street maintenance/sanding on weekends and was advised that a calendar is provided to all departments indicating which staff are on-call for the weekend. PW Director Brousseau indicated he did not respond to a call over the weekend due to illness.  
 HCD: Myra Savelkoul absent. No report.  
 President: President Schiferl informed the board that he attended the recent HCD meeting and that the HCD annual meeting is scheduled for February 17th at the Hazen Golf Club and that commissioners who wish to attend should contact Ms. Savelkoul.  
 CORRESPONDENCE  
 Post Prom Committee Funding Request: Commissioner Wiedrich moved to approve \$300 to Hazen Public School Post Prom

Committee, second by Commissioner Folkerts. The commission was informed that the school does not report how the funds were used for the event and that the students attend it well. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.  
 Rath & Mehrer PC, Audit Engagement Letter: Commissioner Wiedrich moved to accept the letter of engagement of Rath & Mehrer PC to conduct the audit of the city finances form the year ended 12/31/2025 at a cost not to exceed \$15,000, second by Commissioner Haack. On roll call vote: Wiedrich, "Aye", Haack, "Aye", Folkerts, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.  
 NEW BUSINESS  
 Designate Bank Depositories: Commissioner Folkerts moved to designate Capital Credit Union, Union Bank, Union State Bank and Bank of ND as depositories of public funds for the city of Hazen, second by Commissioner Wiedrich. Motion unanimously approved.  
 February 16th Meeting (President's Day): After discussion, did not reschedule the meeting and will meet for their regular meeting on Monday, February 16th at 5:30 PM.  
 PUBLIC COMMENTS  
 No public comments were received.  
 Approval of Bills: Commissioner Folkerts moved to approve the bills, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: US Postal Service, 421.89; Bank of ND, 17854.39; Butler Machinery Co, 265300.00; Elan Financial, 2273.44; Hazen Mercantile Inc, 7.49; Hazen Public School, 300.00; Krause's Super Valu, 29.24; M&A Heating, 1836.51; Marco Technologies LLC, 413.15; Mercer County Sheriff's Dept, 11500.00; SW Water Authority, 27551.68; Verizon Wireless, 462.68. On roll call vote: Folkerts, "Aye", Stern, "Aye", Haack, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.  
 There being no further business, the meeting was adjourned at 5:59 PM CT. The next regular meeting of the commission is scheduled for Monday, February 16, 2026, at 5:30 PM CT in the Commission Room of the Hazen City Hall.  
 Approved: Jesse Schiferl, President  
 Attest: Monte J. Erhardt, Auditor  
 (02-26-2026)

# NOTICE TO CREDITORS

IN DISTRICT COURT SOUTH CENTRAL JUDICIAL DISTRICT  
 MERCER COUNTY, NORTH DAKOTA  
 Probate No. 29-2026-PR-00004  
 In the Matter of the Estate of Raymond D. Mattheis, Deceased.  
 NOTICE TO CREDITORS  
 NOTICE IS HEREBY GIVEN that the undersigned has been appointed co-personal representatives of the above estate. All persons having claims against the said deceased are required to present their claims within three months after the date of the first publication or mailing of this notice or said claims will be forever barred. Claims must either be presented to Eric Mattheis and Carey Mattheis, co-personal representatives of the estate, P.O. Box 488,

Hazen, ND 58545, or filed with the Court. Dated this 19th day of February, 2026.  
 /s/ Eric Mattheis  
 Co-Personal Representative  
 P.O. Box 551, Beulah, ND 58523  
 Address  
 /s/ Carey Mattheis  
 Co-Personal Representative  
 1007 Sunrise Drive, Hazen, ND 58545  
 Address  
 Donovan & Kaffar PLLP  
 Mark A. Kaffar #06745  
 P.O. Box 488  
 Hazen, ND 58545  
 (701) 748-2206  
 hazenlaw@westriv.com  
 Attorneys for the Personal Representative  
 (02-26-2026)(03-05-2026)(03-12-2026)

# NOTICE OF PUBLIC HEARING FOR A REZONING APPLICATION

NOTICE OF PUBLIC HEARING FOR A REZONING APPLICATION  
 ZONING CASE 26-03-01  
 PLEASE TAKE NOTICE that the Mercer County Planning Commission will conduct a public hearing on Wednesday evening, March 11th, 2026 beginning at 7:00 p.m. Central Time, in the Civic Center at Beulah. The Planning Commission will review and consider an application from Chris Santos for approval of an application to rezone a parcel of land from Agricultural District to a Commercial District. The proposed application is to construct 2 storage unit buildings. The size of the first building will be 30x144 containing 12 - 12X30 storage units and the second building is 45x140 containing 10-14x45 storage units.  
 The subject parcel is located approximately 6 miles East of Hazen. It consists of 5 acres

and is described as Parcel 2A, Being a portion of Parcel 2 within the NW4NW4 of Section 17 T144N R85W of the 5th Principle Meridian, Mercer County ND.  
 TAKE FURTHER NOTICE that the public is hereby invited to comment on this rezoning application at this public hearing or forward written comments prior to this hearing to: Mercer County Auditor – PO Box 39 – Stanton, ND 58571. A copy of the application, location map and other documents is available to the public for inspection and copying in the Office of the County Auditor on Monday through Friday during regular office hours.  
 Jen Neumiller  
 Mercer County Land Use Administrator  
 (02-26-2026)(03-05-2026)

# CITY OF HAZEN STATEMENT OF RECEIPTS AND DISBURSEMENTS

For the year ended 12/31/2025			
Fund	Description	Receipts	Disbursements
100	General Fund	\$1,690,290.07	\$1,981,268.71
201	Highway Distribution	\$165,688.08	\$110,688.78
203	City Share Special Assmt	\$34,059.60	\$57,704.16
204	Deficiency Fund	\$35,693.85	\$400.00
206	Emergency	\$1,978.33	\$-
207	Job Development Fund	\$24,320.87	\$24,320.87
208	Cemetery Fund	\$1,950.60	\$480.00
209	Transportation	\$146,350.64	\$212,629.09
211	Recreation Fund	\$7,336.03	\$7,500.00
212	Prairie Dog Fund	\$326,320.16	\$-
214	DOT Flex Fund	\$48,358.99	\$-
217	Promotions/Capital Const Fund	\$48,040.24	\$48,040.24
218	City Sales Tax Fund	\$181,888.37	\$711,789.00
219	HCD - City Enterprise Fund	\$180,065.55	\$132,060.07
221	Highway Special Distribution	\$3,975.32	\$20,637.00
307	Flood Protection District	\$31,514.23	\$31,267.50
308	Sanitary Sewer Main Replacement	\$8,207.15	\$12,190.00
309	Elbowoods W/S Improvement	\$28,504.88	\$37,452.81
310	2014 Street Improvement Project	\$127,701.16	\$196,120.00
311	2016 Street Improvement Project	\$240,759.46	\$56,957.50
312	2018 Street Improvement Project	\$607,214.86	\$315,693.37
313	2022 Improvement Project	\$3,430.04	\$2,321.25
314	Alley Improvement Project	\$51,153.00	\$42,846.51
315	Sanitary Sewer Improvement Fund	\$2,090,517.00	\$2,021,954.81
501	Water Utility Fund	\$719,323.31	\$696,143.86
502	Sewer Utility Fund	\$163,767.26	\$195,991.87
503	Garbage Utility Fund	\$260,208.61	\$263,760.55
704	Hazen Library Fund	\$66,337.33	\$38,469.84

Monte J. Erhardt, Hazen City Auditor  
 Dated 2/23/2026  
 (02-26-2026)

# HAZEN PARKS & RECREATION STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fund	Description	Receipts	Disbursements
706	General Fund	\$587,376.79	\$582,804.32
708	Park Special Assessment Fund	\$8,491.33	\$8,317.98
710	Park Improvement Fund	\$35,841.93	\$39,641.50
714	Hazen Bay Special Fund	\$181,899.87	\$170,928.82
715	Hazen PR Fund	\$43,230.68	\$27,677.96

Monte J. Erhardt, Hazen City Auditor  
 Dated 2/23/2026  
 (02-26-2026)

# CITY OF PICK CITY MEETING MINUTES

City of Pick City February 4, 2025 meeting minutes  
 Present: Arvid Anderson, Brandon Reiser, Scott Bather. Absent: Davis & Westman  
 Also present: Attorney Mark Kaffer, Accountant Amy Ones, PWD Jim Sailer and Auditor Diane Johnson.  
 Mayor Anderson call the meeting to order at 7:30pm  
 Pledge of Allegiance was recited.  
 Resier motioned, second Bather to approve the consent items; agenda, financials, meeting minutes from 1/7/2026. All in favor. MC.  
 No public comment  
 Accountant Ones update the council on financials and accounts.  
 Reiser motioned, second Bather to ap-

prove and publish the 2025 YTD Financial statement. MC  
 Reiser motioned, second Bather to approve the 2025 audit. All in favor, MC  
 Reiser motioned, second Bather to approve of the fund transfers: \$19,075.00 Water Fund to BDN #200/ Purpose: 2025 loan payment, \$8060.00 Sewer Fund to BND #286/ purpose: 2025 loan payment, \$7000.00 Garbage Fund to General Fund/ purpose: 20% gross receipts transfer allowed by NDCC 40-33-12.2.; \$25,000.00 Garbage Fund to General Fund/ Purpose: 2019 deposit error for clay & dirt purchased from the City. \$11,479.41 Prairie Dog Fund to Municipal Hwy Fund/ purpose: 2025 Gravel purchases. All in favor, MC  
 Reiser motioned, second Bather to approve State Bonding Fund application, all in favor, MC.  
 Reiser motioned, second Bather to Close Water & Sewer accounts and transition accounts into General, with new software being used, receipts/disbursements will still be allotted in the same departments. Without having three separate checking accounts.  
 Received Pledge of Securities from Union state Bank in the amount of \$690,000.00  
 Attorney Kaffer, asked the Council for approval to publish and move forward with the annexation, of Donny Wald property. After much discussion, Reiser motioned, second

Bather to approve with the stipulation that a lien release from contractors that installed the infrastructure has been paid by Wald and send proof to the City for office record. MC. He also stated he has recorded the easement with Hardy & Wald to Mercer County, for the boring of the sewer line and will send a copy to City for our records. Reports: None  
 Meeting adjourned at 8:00pm. Next City meeting March 4, 2025 @7:30pm  
 Bills: Payroll/Ins-5705.18; Jim Sailer-50.00; Diane Johnson-36.25; NDPERS-234.00; US Treas.-2151.90; US Treas.-1380.50; Job Service-20.23; WRT-178.02; RRE-1095.50; Circle Sanit.-2311.25  
 Dust Tex-52.10; Fritterer Oil-693.00; Hazen Star-146.96; Loffer-42.29; One's Const.-1200.00  
 PC Park-6542.81, PCF Dept-27.04, Scott's-153.28, Evan Johnson-105.00; Black Mount.-4582.57  
 NDDOH-54.00; C of PC - \$300,344.20 close Water checking account, Transfer to General  
 C of PC-\$160,027.30 close Sewer checking account, Transfer to General  
 Arvid Anderson, Mayor  
 Diane Johnson, Auditor  
 (02-26-2026)

## ABBREVIATED NOTICE OF INTENT TO AMEND AND ADOPT ADMINISTRATIVE RULES RELATING TO THE MULTI-STATE LOTTERY

TAKE NOTICE that the North Dakota Lottery, Office of Attorney General will hold a public hearing to address proposed changes to N.D. Admin. Code article 10-16 related to the multistate lottery at 10:00 a.m. on Friday, March 27, 2026, at the North Dakota Lottery Office, 1720 Burlington Drive - Suite C, Bismarck, North Dakota 58504-7736.  
 A copy of the proposed rules may be obtained by writing the North Dakota Lottery at the above address or calling (701) 328-1574. Also, written comments may be submitted to the above address until April 7, 2026. If you plan to attend the public hearing and will need special facilities or assistance relating to a disability, please contact the North Dakota Lottery at the above telephone number or address at least five days prior to the public hearing.  
 Dated this 17th day of February, 2026.  
 Thomas Lawler  
 Director, Lottery Division  
 North Dakota Office of Attorney General

# NOTICE OF HEARING PETITION REQUESTING THE CITY OF STANTON ZONING DISTRICT MAP BE AMENDED

A Petition requesting that the city lots described below be re-zoned has been filed with the City Auditor for the City of Stanton, Mercer County, North Dakota and said City Auditor is hereby ordered to publish notice of such filing in the Hazen Star. The city lots to be re-zoned are described as follows: Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13,

14, 15, 16, 17, 18, 19, 20, 21, 22, 23 and 24 in Block 3 and Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12 in Block 4 in the Miller's First Addition to the City of Stanton, Mercer County, North Dakota  
 Said Petition requests that the above referenced lots be re-zoned from their current zoning designation of R2-Residential

District to C-Commercial District.  
 WHEREAS, said Petition will be presented to the Stanton City Council who shall hear all protests against the same, if any, at the Stanton City Hall Meeting Room in the City of Stanton, Mercer County, North Dakota, on the 9th day of March, 2026, at 6:30 p.m. (CT) and at that time make its final decision

concerning said Petition.  
 DATED this 24th day of February, 2026.  
 Chonny Braithwait  
 Stanton City Auditor  
 (02-26-2026) (03-05-2026)