

HAZEN PUBLIC SCHOOL REGULAR BOARD MEETING

September 14, 2026

Business Manager's Office – Hazen High School

Present at the meeting were board members Brian Nolan, April Mettler, Jen Wallender, Steph Huber, and Marti Raad. Also present were Supt. Ken Miller, Principal Jacob Kraft, Principal Trevor Sinclair, Elise Weir, Chris Bonebrake, Dan Frei, Laura Zingg, Wes Klein, and Daniel Arens

The meeting was called to order at 5:30 p.m. Minutes for the regular August monthly meeting were presented. Raad moved to approve, seconded by Mettler. All voted aye. M/C
Financial Reports: a.) August Financial Statement; b.) September Bills totaling \$274,638.46; JP Morgan, 9,857.21; Dakota Caulking, 21,840.00; Home Connections, 7,865.11; Mark's Plumbing, 1,065.30; ABM, 6,420.88; Blick Art Materials, 12.72; Curriculum Associates, 69.73; Discount School Supply, 10.11; Edutech, 60.00; Farmers Union Oil, 613.23; Fire Equipment Co., 1,111.00; Hazen Hardware, 1,689.04; Hazen Star, 176.70; Johnson Controls, 5,381.29; Krause's Market, 5.98; Learning without Tears, 2,658.15; Mercer Co. Landfill, 171.00; MDU, 5,759.48; ND Attorney General, 200.00; NDIAAA, 325.00; Overdrive Education, 500.00; Record Keepers, 52.50; Steffes Agency, 26,467.00; Studies Weekly, 1,050.27; West Dakota Lumber, 420.93; Western Dakota Energy Assoc., 200.00; City of Hazen, 2,012.04; ABM, 4,672.92; Kourtney Baasch, 100.00; Bill Zingg, 264.00; Bret Johnsrud, 80.00; Cole Papers, 1,974.12; David Mittelsteadt, 165.00; Eckroth Music, 64.25; Harlow's School Bus Service, 27,435.91; Hazen Welding, 472.20; John Deere Financial, 44.55; John Ward, 150.00; Jennifer Johnston, 150.00; Junior Library Guild, 1,290.80; Grace Kilwein, 150.00; Rhonda Lee, 150.00; Marco Technologies, 59,507.40; Mark's Plumbing, 2,327.20; Susan McCarthy, 65.00; Melissa Brandt, 100.00; MDU, 8,110.37; NDCEL, 4,525.50; Oliver-Mercer Spec. Ed., 36,306.44; Pitney Bowes, 400.00; Precision Services, 3,652.15; Pulse Medical Training, 4,025.00; Ashley Rasch, 215.00; Safeguard Business Systems, 1,239.02; School Specialty, 8,564.61; Allison Smith, 50.00; Steffes Agency,

10,442.00; Stein's Inc., 872.95; Tammie Vernon, 150.00; Western Lighting, 1,119.33; Nikki Wolf, 229.00.

Raad moved to approve a-b; second by Nolan. All voted aye. M/C

Committee Reports:

None

Unfinished Business:

None

New Business:

Hazen Winter Sports Request: Chris Bonebrake from Hazen Winter Sports addressed the board, explaining the additional requirements needed from the school board to move forward with the building expansion project. It was the board's consensus to have the Finance Committee meet with the lending company and members of Hazen Winter Sports to finalize what the school board is needed to provide and to present a recommendation for the full board to consider at the regular October board meeting.

Annual Compliance Report: Mettler moved to approve the 2026-27 Annual Compliance Report; seconded by Huber. All voted aye. M/C
Contract Revisions: Huber moved to approve the contract revisions for Brandt and Didier; seconded by Nolan. All voted aye. M/C
Coal Hauling Bids: Supt. Miller asked the board for approval to call for bids for coal hauling and to have them posted in the newspaper. Huber moved to approve as presented, seconded by Raad. All voted aye. M/C

Public Hearing on Property Tax Levy: President Wallender started the tax meeting at 6:00 PM. Superintendent Miller presented the levy worksheet results to the audience. He also explained to the group how the cost per student compares with the state average. After the summary from Mr. Miller, President Wallender opened up the floor for testimony or comments. Both Laura Zingg and Wes Klein addressed the board. With no further testimony or comments, President Wallender concluded the public hearing on the property tax.

Bank Account:

Since Kim Nolan's retirement, she is no longer needed to be included on the school bank accounts at Union State Bank. Raad moved to remove Kim Nolan from all Union

State Bank accounts, seconded by Nolan. All voted aye. M/C

Approval of Audit Engagement Letter:

The audit engagement letter for the 2025-26 school year was presented to the board for consideration. Nolan moved to approve as presented, seconded by Mettler. All voted aye. M/C

Year-End Financial Report:

Supt. Miller presented the year-end Financial Report for the 2025-26 school year. Nolan moved to approve the Year-End Financial Report, seconded by Raad. All voted aye. M/C
Preliminary Budget Approval:

The recommended tax levy, revenue, and expenditure budgets were presented to the board for consideration. After a detailed presentation from Supt. Miller and questions from the board, Nolan moved to approve the budget as presented, seconded by Raad. All voted aye. M/C

Approve Title Consolidated Application:

Supt. Miller presented the board with the Title Consolidated Application. Huber moved to approve the Title Consolidated Application as presented, seconded by Nolan. All voted aye. M/C

Accountability System Process:

April Mettler explained to the board members an employee accountability system she uses in her business that could also be implemented in a school system. After questions from the board, the board reached a consensus to have April research whether the approach has been successfully implemented in a school setting. April will report back at a later time.

Administrative Reports: The Principals, AD, and Superintendent presented their reports. Mettler moved to change the time of the October Regular School Board Meeting from 5:30 pm to 6:30 pm on October 12th, 2026, seconded by Huber. All voted aye. M/C
With no further business, President Wallender adjourned the meeting.

School Board President

Superintendent

Date approved

(10-15-2026)