

CITY OF HETTINGER

Council Proceedings

Minutes Published
Prior to Governing Body's
Review & Revision
OFFICIAL
PROCEEDINGS OF THE
HETTINGER CITY
COUNCIL
HETTINGER, NORTH
DAKOTA
JANUARY 14, 2026

The Hettinger City Council met in regular session at the Hettinger Armory Conference Room with the following present: James Lindquist, Randy Burwick, Michele Gaylord, Carl Ebert and David Parrill.

Mayor Lindquist called the meeting to order at 7:00 AM
DECEMBER 10, 2025.

MINUTES

Council Member Parrill moved to approve the minutes of the regular scheduled meeting, Second by Council Member Gaylord, and by unanimous vote, motion carried.

DECEMBER 16, 2025.

MINUTES

Council Member Ebert moved to approve the minutes of the regular scheduled meeting, Second by Council Member Gaylord, and by unanimous vote motion carried.

AGENDA:

Council Member Ebert moved to approve the agenda as presented, Second by Council Member Gaylord, and by unanimous vote, motion carried.

FINANCIAL STATEMENT:
Was Reviewed, Council Member Ebert moved to approve the financials, second by Council Member Gaylord, and by unanimous vote, motion carried.

CORRESPONDENCE:
was reviewed. The flood plain ordinance should be sent to the attorney.

**MAYOR/COUNCIL
REPORTING:**

Mayor Lindquist walked through the KMM building with the Legion. The key has been turned in by Rebecca Ferderer. Snow maintenance at the armory needs to be completed more timely, the Council will work with the road department on this. Discussion on the contract for deed with the American Legion on how to set up the contract.

TED UECKER W/WRHS:
met with the Council to give updates and discuss his applications for Sales Tax funds. Mr. Uecker shared his enthusiasm in upcoming events as well as past events. Information was shared on the different projects upcoming at West River Health Services. Mr. Uecker requested the City approve a proclamation declaring February 12th as Giving Hearts Day. Council Member Burwick moved to approve declaring Giving Hearts Day for the City of Hettinger, second by Council Member Parrill, and by unanimous vote; motion carried.

**ARMORY MAINTENANCE
CUSTODIAN:** Fitness Center membership money brought in last month was \$1,542.00, with the annual amount brought in \$22,000.00. Total Safety is planning to be here to assess and give fire suppression, hydrant and detector placement direction for the building.

**STREET SIGN PLACEMENT
ISSUES:**
Darin Seamands met with the Council to discuss issues with a Yield sign put up in his yard (6th Ave N in Hettinger). Mr. Seamands discussed he was

discouraged with the lack of communication for placing the yield sign in his yard, and was concerned on the placement, as the sign was bent over. The 4 yield signs were removed and will be re-visited this Spring.

ASPEN LENNING:
met briefly with the Council to discuss her Sales Tax application for 5 monthly fitness center memberships for the "Snow Much Fun" walking event which includes 5 weekly events.

BROSZ ENGINEERING:
Shannon Hewson and Billy Doerr met with the Council on findings of the sewer system camera project. Discussion was had on the different pipe makeup. In the older parts of town, several updates will be needed, especially where there is clay tile piping. Several phases were reviewed on going forward as separate projects. Maps were submitted and labeled with phases for information. The maps were created to help with funding opportunities. 32% of the sewer and 44% of the water lines are PVC and are in good condition. Water and sewer lines from the 80-90s, along with mains will need to be replaced sooner than later. Water project funding is easier to obtain than wastewater projects. Replacement and lining options were discussed. The Council will need to determine what route they would like to take. City Public Works, Nathan Nagel, was available and wondered about replacement of infrastructure along with street projects. Discussion was had on funding and what the City would want to put away every year for larger scale projects. Nathan will be a large asset in planning. A public information session will be held during next month's meeting. Shannon Hewson will come up with some options utilizing between \$500-750k for local share.

**PUBLIC COMMENT
SECTION:**

Eric with Adams County Record questioned the contract for deed with the American Legion. Mayor Lindquist informed the contract draft has been completed for this month. Dugan and Kathleen Poss from Hettinger were in attendance. The couple discussed a survey plat to split the City lot where the old Boyce building/old bank building is located. Brosz Engineering did the survey back in 2023 to split the lot into two lots. The property owner listing is DK Rentals; it was decided to have a special meeting to have this completed. Eric with the Adams County Record requested when the city will take over utilities, today the city is starting to be responsible for this.

CITY PUBLIC WORKS:
Nathan Nagel met with the Council; discussion continued on future water and wastewater projects and what area to start. A collapsed sewer main by the triangle park will need to be completed this year. Mr. Nagel questioned needing to start the process of hiring a city maintenance position, he will get a draft completed for review and approval, so the position can be advertised.

SALES TAX REPORT:
Was reviewed, it was noticed the sales tax revenue being down from last year.

ACDC UPDATES:
Council Member Gaylord

provided updates on the bowling alley, a site visit was completed, and the grant was signed to go forward. Internal demolition has started, Trevor Wolff has been heading up the project, with Dustin Laufer and Dalton Mellmer as the committee.

HETTINGER HOUSING:
Council Member Parrill gave updates, flooring was completed, a new oven is needed. Sidewalk maintenance will need to be done this summer, along with a few other smaller maintenance items will be needed. The eight units are full and there is still a waiting list.

**USDA 504 /FIRE
INSPECTION
COMPLIANCE:**

Total Safety will be here to install and check fire extinguishers. The room signage has been completed. The front building sign has been placed. Several items have been completed from the inspection, but some of the items are still needing to be completed, including adjustments to the back door, extra extinguisher and signage.

**ARMORY CUSTODIAL
CONTRACT:**

The City Attorney sent a letter stating that the current contract should not include changes, and if changes are requested, the contract should be re-bid. The only options currently would be to leave the contract alone for this year or to re-bid the contract. Mayor Lindquist called and visited with Ms. Schalesky on her wishes. Ms. Schalesky would like to see this as a part-time/temporary employee position and not a contracted position, otherwise she was in favor of re-bidding the position. Discussion was had on if two employees would be needed and what the description would be for each. It was decided to stay with the contracted price this year as budgeted, or put the contract back up for bids.

**DESIGNATE
DEPOSITORIES:**

Council Member Parrill moved to designate both Dakota Western Bank and Dacotah Bank as depositories for City of Hettinger Public funds, second by Council Member Gaylord, and by unanimous vote; motion carried.

SHERIFF IMPOUND LOT:
The City Attorney updated the impound lease between Hettinger City and Adams County. Council Member Burwick moved to approve the lease with no changes, second by Council Member Ebert, and by unanimous vote; motion carried.

**PERMIT RENEWAL-
KEEPING OF CHICKENS:**
The application renewal from Tina Friebel was reviewed for a chicken permit. Council Member Ebert moved to approve the permit renewal, second by Council Member Burwick, and by unanimous vote; motion carried.

**2025 END OF YEAR
TRANSFERS:**

Council Member Ebert moved to approve the transfer of \$23,386.63 (501) Capital Improvement fund to (806) Special Street Project fund, second by Council Member Gaylord, and by unanimous vote; motion carried.

**2025 BUDGET
AMENDMENTS:**

Council Member Ebert moved to approve budget amendments for the highway tax fund with an overage of \$9,402.11 for additional contractor expenses, and the Sewer fund with an overage of \$124,769.55 for the sewer/water main project, second by Council Member Burwick, and by unanimous vote; motion carried.

**DISTRIBUTION OF
CHARITABLE SALES TAX:**

Six applicants were reviewed. Khloes Cat Project \$5-\$10k, Second Forty Club \$1,500, After Prom \$2k, Close Up \$3k, Adams County Extension \$175.00, and Rural Reach Whole Plate Project \$10,000.00. Council Member Ebert moved to approve the following: Khloe's Cat Project \$1,000, Second Forty Club \$1,500, After Prom \$2,000, Adams County Extension \$175, Close up \$2,000, and Rural Reach \$1,000, second by Council Member Burwick and by unanimous vote; motion carried.

**DISTRIBUTION OF
INFRASTRUCTURE SALES
TAX:**

Three applications were reviewed. WR Foundation Grateful Givers, WRHS Foundation Ambulance, and WRHS Foundation General Endowment. Council Member Ebert moved to approve \$5k for the new ambulance fund and \$500 for the Grateful Givers for equipment, second by Council Member Parrill and by unanimous vote; motion carried.

**2026 HETTINGER CITY
EQUALIZATION HEARING:**

The hearing has to be within the first 15 days of April, it was decided to hold the Equalization hearing on Wednesday April 8th during the regular monthly meeting. The hearing will be held at 8:00 am.

RURAL CATALYST GRANT:

Council Member Parrill discussed the application and background for the grant. An engineer should be hired to review for the armory building needs. The application was approved by Roosevelt Custer and applied for. The outcome of the grant should be known by next month, the Council shared their enthusiasm. Council Member Parrill would like to have authorization to have engineers come in. Council Member Burwick moved to approve GT Architecture at a cost of \$8,300 to come in and check on the scope of the project and share information, second by Council Member Gaylord, and by unanimous vote; motion carried. The Council approved to pay for the services with their Sales Tax building infrastructure money.

**KMM 2025 PROPERTY TAX
BILL:**

Council Member Ebert moved to approve paying the 2025 property tax from fund the rental payments were received, second by Council Member Burwick, and by unanimous vote; motion carried.

**AMERICAN LEGION
CONTRACT FOR DEED:**

Mayor Lindquist has been working on the contract for deed between the City of Hettinger and the American Legion, and how to go about it. Two drafts were reviewed from the City Attorney, both including interest. The American Legion is having an issue with collateral for a loan when going the route of a contract for deed. Mayor Lindquist will work with them on the sale.

BILLS:

Council Member Parrill moved to approve the paying of bills, second by Council Member Gaylord, and by unanimous vote.

James Lindquist	\$369.40
Randy Burwick	\$277.05
Carl Ebert	\$277.05
Michelle Gaylord	\$277.05
David Parrill	\$277.05
Trisha Schalesky	\$2,800.00
Mackoff Kellogg Law Firm	\$427.50
Community Promotions	\$2,000.00
City of Hettinger	\$83.42

Consolidated Telcom \$181.35
Dakota Dust-Tex, Inc \$177.00
Hillyard, Inc \$436.83
NewVision Security \$2,122.97
RJ Locksmithing \$68.60
Runnings Supply, Inc. \$16.99
United States Treasury

.....	\$734.40
Workforce Safety & Insurance	\$250.00
Hettinger Park District	\$1,904.12
Dakota Buttes Historical Society	\$931.86
Dakota Buttes Visitors Council	\$931.86
Dakota Buttes Visitors Council	\$953.30
Eido Printing	\$112.00
Adams County Treasurer	\$5,814.60
Outdoor Décor	\$598.08
Adams County	\$13,833.33
Curt Drolc	\$45.00
Christi Schmitz	\$45.00
Darin Seamands	\$45.00
Craig Tuhy	\$45.00
Laufer Vermeer	\$4.77

PUBLIC Notice

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Attorney for Personal

Representative

Case No. 01-2026-PR-

**IN DISTRICT COURT
COUNTY OF ADAMS
SOUTHWEST JUDICIAL
DISTRICT**

In the Matter of the Estate of
DAVID GARRY HAAR,
Deceased.

NOTICE TO CREDITORS

NOTICE IS HEREBY GIVEN that the undersigned has been appointed Personal Representative of the above estate. All persons having claims against the deceased are required to present their claims within three months after the date of the first publication or mailing of this notice or the claims will be forever barred.

Claims must either be presented to Travis D. Haar, Personal Representative of the estate, at the address shown below, or filed with the Court.

Dated this 16th day of

January 2026.

/s/Travis D. Haar

Travis D. Haar

1591 Baywood Drive

West Fargo, ND 58078

Erin Melling (#07860)

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Normont Equipment Co

..... \$54.47

Verizon Wireless \$79.55

Rocket Express Delivery LLC

..... \$20.222.74

U.S. Postal Service .. \$310.00

Black Mountain Software

..... \$833.33

ND Dep of Health \$54.00

ND One Call, Inc. \$5.40

Adams County Extension

..... \$175.00

After Prom Committee

..... \$2,000.00

Close-Up Foundation

..... \$2,000.00

Khloe's Kat Project \$1,000.00

Rural Reach Whole Plate

Project \$1,000.00

Second 40 Club \$1,500.00

West River Health Services

Foundation \$500.00

West River Health Services

Foundation \$5,000.00