HETTINGER PUBLIC SCHOOL

School Board Proceedings

Hettinger Public School
Regular School Board
Meeting Minutes
January 21, 2026
6:00 PM
Location: Board Room

Board Members Present: Patrick Kilzer, President; Allison Clausen, LaNae Kristy, Ben Laufer.

Others Present: Darin Seamands, Superintendent/Secondary Principal, Dave Erickson, Elementary Principal, Jeremy Fordahl, Business Manager, Kira Henderson, Administrative Assistant, Jon Kohler, Athletic Director.

Call to Order

President Kilzer called the meeting to order at 6:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Confirmation of Agenda

Clausen moved to approve the agenda as presented. Laufer seconded the motion. Motion carried unanimously.

Public Comment

No public comment.

Approval of Minutes

Clausen moved to approve the minutes of December 17, 2025, regular board meeting. Laufer seconded the motion.
Motion carried unanimously.

Consideration of Bills

Bills were presented for information only.

Financial Report

The January 2026 financial report was reviewed. Clausen moved to approve the financial report. Kristy seconded the motion.
Motion carried unanimously.

Approval of Bills

Kristy moved to approve payment of bills as presented. Clausen seconded the motion. Motion carried unanimously.

ADAMS COUNTY 580.00
AFLAC 3,400.76
AMAZON CAPITAL .....SERVICES, INC 605.10
AMERIPRISE FINANCIAL SERVICES 5,158.91
AMPLIFY EDUCATION, INC 1,091.38
AUTO VALUE HETTINGER 187.37
BIO CORPORATION . 102.31
BUCKMIER, MACK 4,500.00
BURNS, JODI..... 259.00
CENTRAL DAKOTA FRONTIER COOP .. 1,171.11
CITY OF HETTINGER 970.86
COMMERCIAL LIGHTING 580.49
CONSOLIDATED TELCOM,INC 393.03
DACOTAH BANK HETTINGER..... 50.60
Dacotah Bank..... 125.44
DUV SANITATION.. 3,700.00
ECKROTH MUSIC CO 22.14
ETSYSTEMS INC..... 77.00
EVERSPRING INN 440.00
FARMERS UNION 34.00
HAWKINS WATER TREATMENT GROUP INC 656.97
HILLYARD/SIOUX FALLS 3,189.70
HORACE MANN LIFE INS CO 2,280.00
INFORMATION TECHNOLOGY DEPT 52.92
JW PEPPER & SON INC. 68.00
KENNEDY'S FRESH FOODS 376.24
LAUFER VERMEER 1,432.34
LAUNDRY CHUTE, THE 154.00
Madison National Life Ins Co, Inc 57.60
MILLER, HENRY .. 13,391.58
MONTANA DAKOTA UTILITIES 17,479.91
N D SCHOOL BOARDS ASSOCIATION 675.00
ND COUNCIL OF EDUC LEADERS 720.00
ND PHIT 26,620.54
NETWORK SERVICES CO. 221.67
New York Life..... 2,186.45
NORTH DAKOTA BUREAU OF CRIMINAL INVESTIGATION CRIMINAL BACKGROUND CHECK 40.00
NORTHWEST IRON FIREMAN INC 1,394.00
OFFICE OF STATE TAX COMMISSIONER... 1,429.00
PETERSON, TERESA. 72.87
PITSCO 137.23
QUADIENT LEASING USA INC 299.19
REISENAUER, JANE ..40.30
RUNNING'S SUPPLY INC 994.01
SEAMANDS, DARIN J. 80.00
SOUTHWEST TRANSPORTATION 40.00
SOUTHWESTERN DISTRICT HEALTH UNIT 50.00
TEACHERS FUND FOR RETIREMENT 36,753.07
TIME MANGEMENT SYSTEMS 146.25
TRAINING ROOM INC. 143.33
WADDINGTON BOOM TRUCK 800.00
WARBIS, ROGER 115.18
WEST RIVER STUDENT SERVICES 10,856.68
STARION BOND SERVICES 25,780.00
AMAZON CAPITAL..... SERVICES, INC 47.98
BADLANDS PEST MANAGEMENT LLC . 215.00
KENNEDY'S FRESH FOODS 547.35
NETWORK SERVICES CO. 211.67
SOUTHWESTERN DISTRICT HEALTH UNIT 150.00
SYSCO 8,155.88
AMAZON CAPITAL SERVICES, INC 1,393.09
ASHLEY SCHOOL DISTRICT #9 .....200.00
BAGLEY, WILL 571.52
BESLER, BROCK..... 455.59
BLANKENBAKER, WADE 1,369.68
BRAUN DISTRIBUTING 1,046.46
BSN SPORTS 321.00
BURWICK, RANDY 60.00
BURWICK, SIENNA .. 500.00
CENTRAL DAKOTA FRONTIER COOP... 1,137.14
CLASS OF 2027 .....350.00
Dacotah Bank 266.24
DEFOE, OLIVIA..... 250.00
DON'S MOTEL 1,176.00
EVANS, JOHN 226.82
FBLA-PBL 225.00
FLAAGAN, KEVIN..... 744.00
FORDAHL, JEREMY... 47.42
GAUGLER, LAMONT 243.16
GERHARDT, CLAY.... 418.20
GERHARDT, COLE 1,093.20
GLINES, PENNIE 100.00
GRAPHIC ATTIC 300.00
HARDING COUNTY HIGH SCHOOL 200.00
HAVELKA, OLIVIA 500.00
HAZEN HIGH SCHOOL 175.00
HOPFINGER, WAYNE 370.00
JANIKOWSKI, JOEL .243.67
JOPPA, PAIGE 300.00
JW PEPPER & SON INC. 159.49
KECK, SCOTT..... 255.48
KENNEDY'S FRESH FOODS 422.47
KENNEDY, SOPHIA ..300.00
LARSON, BLAKE 300.00
LATHAM, JOHN 592.80
LEADBETTER, JOHN 330.18
LINTON HIGH SCHOOL 250.00
MANDAN ACTIVITIES DEPT 100.00
MILES CITY HIGH SCHOOL 150.00
MINOT WRESTLING BOOSTERS 240.00
MOSBRUCKER, JUSTIN 655.44
MYFRUITSALE.COM 760.00
PASTIME STEAKHOUSE 121.41
PEPSI COLA BOTTLING CO. 1,424.00
REICH, JESSE..... 293.83
RUNNING'S SUPPLY INC 237.24
SEAMANDS, SARAH 270.00
SOUTH HEART PUBLIC SCHOOL 0.00
STEEKE, COLBEY 845.48
STRAND, MITCH 288.18
SYSCO..... 1,594.12
TIBBS, MARLON 315.48
WARBIS, CADE 25.00
WARNER, JAMES..... 263.67
WILSON, RANDY 810.00

ADMINISTRATIVE REPORTS

Superintendent/Secondary Principal Report

- Calendar: The calendar committee met and presented a proposed 2026–2027 school calendar for board consideration. The calendar closely resembles the current year's calendar. For informational purposes, Superintendent Seamands noted that Killdeer has recently moved to a four-day school week, bringing the total number of North Dakota districts on a four-day schedule to fifteen.
- Steam Boiler: City Air will be onsite to repair the actuator on the air damper, repair two classroom valves, fix leaking condensation return lines, replace UV fan motors in two rooms, and address additional items as needed for the remainder of the winter season.
- Job Posting: The Elementary Principal position has been posted.
- Handbook Training: Mrs. Seamands and Superintendent Seamands were scheduled to attend handbook training in Bismarck; however, they will instead participate via distance.
- Gym Floor: Pete Derksen was onsite Tuesday and indicated there is at least one sanding remaining on the gym floor. He will return to remove a board to determine if two sandings remain based on floor thickness. Tentative plans are to sand and paint the floor in April. Floor designs must be finalized by mid-March.
- Steering Committee: The steering committee will meet Friday to review ND Insight data and discuss its relationship to the district's current student engagement model. Discussion will include how subcommittees will be involved in this work.
- Bus Bids: Bus bids from three vendors were received and opened during the meeting.
- Additional Updates: Additional superintendent updates are documented in the minutes from recent committee meetings held over the past month.

Elementary Principal Report

- Mrs. Larson completed Acadience testing, a research-based K–6 assessment measuring early literacy and reading skills including phonological awareness, letter sounds, fluency, and comprehension.
- Grades 3–8 began using the CKLA/Amplify Literacy Program following Christmas break. While minor implementation issues have occurred, teacher feedback has been positive. Grades K–2 will begin the program in August of the next school year.
- Grade 4 students were selected to participate in the National Assessment of Educational Progress (NAEP) in math and reading on March 11.
- The Elementary Student of the Month is second grader Halle Stadheim.
- Cade Warbis has been hired as a paraprofessional in Elementary Special Education.
- The Wellness Committee met on Wednesday, January 7.
- For December, the lunch program operated for 14 days and served 717 breakfasts and 3,069 lunches, totaling 3,786 meals.

Athletic Director Report
Athletics

- Boys Basketball: The season is progressing well. The team earned a win against Beach on Friday night and is currently ranked 4th in the district.
- Girls Basketball: The team continues to have a strong season and is currently ranked 10th in the district.
- Boys Wrestling: The team is having a successful season and is ranked #1 in the SW Subregion. Two weeks remain in the regular season. Regional duals will be held in Harvey, with the individual tournament in Killdeer.
- Girls Wrestling: The season is progressing well with two weeks remaining. The individual qualifier tournament will be held at Turtle Mountain.
- Baseball: Baseball schedules have been finalized. The season will begin in March, and an organizational meeting was held.

Miscellaneous

- Coaching Vacancies: The district currently has vacancies for a head volleyball coach and a head track coach.
- Buses: Bus operations are running well.

Business Manager Report

1. Statement of Interest: Board members were reminded of the legislative requirement to complete a Statement of Interest annually. Forms will be kept on file. Board members were asked to contact Mr. Fordahl with questions or to request a physical copy.
2. Election Date and Calendar: The 2026 school board election will coincide with the Adams County election on June 9, 2026. A board motion is required to follow Adams County precinct election procedures, allowing the election to be held at the courthouse. Candidate filing and ballot deadlines will still be followed by the district.
3. Certificates of Deposit: Two CDs at Dacotah Bank (#2070 and #2071), each valued at $102,470.14, will mature on February 5, 2026.
4. Campbell Contract: Kristy Campbell has received a teaching license and has been offered a teaching contract for the remainder of the school year. This item is informational. Board President Kilzer will be required to sign the contract documents.
5. W-4 Forms: W-4 forms are needed for most board members. Currently, only Allison Clausen's form is on file.

Committee Reports

- Finance: Did not meet.
- Co-Op: Did not meet.
- Policy: Met; discussion to occur under unfinished and new business.
- Building: A site visit with engineers is scheduled for tomorrow at 9:30 AM.
- Curriculum: An update will be provided regarding graduation credit requirements.
- Transportation: Discussion to take place under new business.
- Negotiations: Did not meet.

UNFINISHED BUSINESS

- Policy GACA – Virtual Instruction: Clausen moved to approve the second and third readings of Policy GACA. Kristy seconded the motion.
  Motion carried unanimously.
- Policy FFB – Attendance: Kristy moved to approve the second and third readings of Policy FFB. Laufer seconded the motion.
  Motion carried unanimously.
- Policy FFB-E – Attendance Letter: Clausen moved to approve the second and third readings of Policy FFB-E. Laufer seconded the motion.
  Motion carried unanimously.

NEW BUSINESS

- Calendar: Information only; no action taken.
- Locker Bids: A bid totaling approximately $99,592 for lockers, with delivery and installation estimated at $29,950, was presented. The proposed lockers are larger than the current units. Laufer moved to accept the locker bid from Curt Seed. Clausen seconded the motion.
  Motion carried unanimously.
- Bus Bid Opening: Bids were opened as follows:
  - Blue Bird Vision (Hartley): $187,000 with bulkhead AC
  - I-State Truck Center Freightliner: $202,500
  - Harlow's: $210,635
  No action was taken. The Transportation Committee will review specifications and report back to the board.
- UND Study: The district was asked by Mr. Vulmer to participate in a University of North Dakota study related to increased attendance. This item was informational.
- CDs #2070 and #2071: Kristy moved to transfer both certificates of deposit to the district's Money Market account #1876 at Dacotah Bank upon maturity on February 5, 2026. Laufer seconded the motion.
  Motion carried unanimously.
- Amend June 25, 2025, Minutes: Kristy moved to amend Item 8D (Cell Phone Policy) to reflect a first reading. Clausen seconded the motion.
  Motion carried unanimously.
- Credit Requirements for Graduation: A proposal was discussed to increase graduation requirements from 23 to 24 credits and to count Physical Education and Health as one full credit each instead of one-half credit. Certain grade levels would be grandfathered under the current requirements. Kristy moved to postpone action until the next meeting. Clausen seconded the motion.
  Motion carried unanimously.
- Adams County Precinct Election: Clausen moved to follow Adams County precinct election procedures, allowing the election to be held at the courthouse for the June 9, 2026, school board election. Laufer seconded the motion.
  Motion carried unanimously.

Next Meeting

The next regular school board meeting is scheduled for February 18, 2026, at 6:00 pm in the Hettinger Board Room.

Adjournment

Laufer moved to adjourn the meeting at 7:38 PM. Clausen seconded the motion.
Motion carried unanimously.
Attest:
/s/Patrict Kilzer
Patrict Kilzer, President: /s/ Kira Henderson
Kira Henderson, Administrative Assistant

Published 3/12/2026

ANNUAL MEETING

Cedar Township
Annual Meeting will be held on March 17th at 6:00 PM at the Bev Laufer residence.

ANNUAL MEETING

Clermont Township
Annual Meeting will be held on March 17th at 7:30 PM at the Ken Messer Residence.

ANNUAL MEETING

Scott Township
Annual Meeting will be held on March 17th at 7:30 PM at the Clayton Miller residence.

Haynes ND 2025 FINANCIAL STATEMENT

Fund	Balance	Revenues	Expenditures	End Balance
General	4,634.61	6,806.88	10,095.99	
Transfer In/Out		5,533.33	798.89	$6,079.94
Highway	9,197.14	1,521.95		
Transfer In/Out			2,547.15	$8,171.94
Flexible Transportation		506.66		
Transfer In/Out			506.66	$
Legacy Highway Distribution	267.49			
Transfer In/Out			267.49	$
Municipal Infrastructure		2,212.03		
Transfer In/Out			2,212.03	$
Water Fund	9,992.91	1,695.00	2,749.30	
Transfer In/Out				$8,938.61
Street Lights		1,480.00	2,278.89	
Transfer In/Out		798.89		
Ledger Balance				$23,190.49
Bank Statement Balance				$23,190.49