

CITY OF HETTINGER

Council Proceedings

Minutes Published prior to Governing Body's Review & Revision
OFFICIAL PROCEEDINGS OF THE HETTINGER CITY COUNCIL HETTINGER, NORTH DAKOTA MARCH 11, 2026

The Hettinger City Council met in regular session at the Hettinger Armory Conference Room with the following present: James Lindquist, Randy Burwick, Carl Ebert, and David Parrill. Michele Gaylord was present via telephone.

Mayor Lindquist called the meeting to order at 7:00 AM

FEBRUARY 11, 2026. MINUTES Council Member Ebert moved to approve the minutes of the regular scheduled meeting, Second by Council Member Burwick, and by unanimous vote, motion carried.

FEBRUARY 12, 2026. MINUTES Council Member Parrill moved to approve the minutes of the special meeting, Second by Council Member Ebert, and by unanimous vote, motion carried.

FEBRUARY 24, 2026. MINUTES Council Member Burwick moved to approve the minutes of the special meeting, Second by Council Member Ebert, and by unanimous vote, motion carried.

AGENDA: Council Member Ebert moved to approve the agenda as amended, Second by Council Member Burwick, and by unanimous vote, motion carried.

FINANCIAL STATEMENT: Was Reviewed, Council Member Burwick moved to approve the financials, second by Council Member Ebert, and by unanimous vote, motion carried.

DARIN SEAMANDS - HETTINGER TREE BOARD: met with the Council to discuss

the past meeting and update their happenings within the tree board. Grant funding from the National Forestry Service was requested for tree removal/planting projects in public areas. The Board also questioned the City zoning possibly allowing planting into some boulevards. Mr. Seamands explained his main reason for the visit was for approval of the grant, up to \$10k. Mr. Seamands also questioned who would maintain the newly planted trees. Mr. Seamands discussed the Tree Board would be very active but limited to what the Council would like. Improving the look and aesthetic of the city would be one main concern the Tree Board would like consideration, possibly replanting some of the boulevard trees could be replanted as they die. Aspen Lenning, Adams County Extension Agent, was available along with Mr. Seamands, as she has been utilizing her resources to aid the Tree Board. Mayor Lindquist questioned what budget the Council should consider at budget time. Council Member Parrill moved to approve the Tree Board apply for a grant, second by Council Member Burwick, and by unanimous vote; motion carried.

CORRESPONDENCE: Hettinger Housing has a board appointment coming up in June, the Council will have the Housing Board see about re-appointment or if a new appointment is needed. Discussion was had on the billing for Graphic Attic, the \$1,196.39 for the amount of time Mr. Rohl was in the building, Council Member Parrill moved to approve the invoice be sent in the amount of \$1,196.39, second by Council Member Ebert, and by unanimous vote; motion carried.

ARMORY MAINTENANCE CUSTODIAN: Fitness Center membership money brought in last month was \$2,370.00.

Ms. Schalesky was happy to announce the increased attendance in the Tivity and One Pass programs. Discussion was had on an incident last night of theft of property in the fitness center. The individual was caught and confronted by reviewing the security system. The suspect was also walking around the building checking out other areas of the armory. Council Member Ebert moved to approve revoking the membership and turning the incident into the sheriff's office, second by Council Member Gaylord, and by unanimous vote; motion carried. Mayor Lindquist will work with the Sheriff's office on the incident. Ms. Schalesky requested clarification of the new half-date rate, and if the kitchen area would be included. Discussion was had on gym floor, as there was question if the floor contains asbestos. Ms. Schalesky wondered about cabinets with fire hoses, new extinguishers were put into the cabinets, but what the hoses are for was not known.

SW HUMAN SERVICE ZONE: Leilani Melling met with the Council to discuss the potential to allow them to have a roller-skating event in the gym. The Council discussed having a roller skating ban, due to a complaint on an individual roller blading. The Council discussed also the concern of the floor. The event would be April 22nd and were allowed to have it as a paid one time event. Council Member Burwick moved to approve the roller-skating event, second by Council Member Ebert, and by unanimous vote; motion carried.

ACDC UPDATES: ACDC Chamber Director, Rebecca Ferderer, met with the Council to update on her department. Updates on the Bowling Alley were discussed. A new employee, Mirandi Bakken, has taken the assistant position at the office, so the office is now fully staffed. Discussion was had on Council Member Gaylord resigning her position on the ACDC board. Bowling Alley work has started, bids have come in on the actual lanes, a mock dig site, and a new roof on the building. Council Member Parrill has been assisting them as well and will need to work with the

sub-committee soon. Different aspects of the project were discussed. Ms. Ferderer discussed the alley vacating process, she has met with Katie Roseland, Zoning Administrator, on the issue. All property owners will need to sign a petition to be able to vacate the alleyway. Council Member Burwick moved to approve the City of Hettinger signature on the petition to vacate as an owner, second by Council Member Ebert, and by unanimous vote; motion carried.

HEATHER AUFDEN-KAMP: met with the Council to discuss her wishes to request a variance to increase the number of chickens (maximum of 6) she is allowed per city ordinance. Several people have requested to purchase eggs from her and would like to have more chickens to be allowed to do so. Discussion was had on the permits were allowed for individual use and not for selling the eggs. The change would require amendments to the zoning ordinance. The Council was not in favor of changing the ordinance at this time.

MAYOR/COUNCIL REPORTING: Council Member Gaylord explained several complaints about the equipment located at the corner between Main Street and Hwy 12 owned by Thomas Rusch. The City does not have any rights to request them to be moved, the equipment is within zoning. Ms. Gaylord discussed the armory gym flooring complaints. Council Member Gaylord expressed her request to remove herself from the Adams County Development Corporation board and wished to have another member sit on the board for the remainder of her position (June 2026) Council Member Ebert has more complaints on the double wide owned by James and Lucy Anderson, the Council requested to have a nuisance letter sent. Council Member Gaylord discussed the county is looking at the re-addressing project and wondered if the city would be interested in re-addressing as well. Discussion was had on EMS and emergency services was a reason they are looking at re-addressing.

COMMUNITY PROMOTION OFFICE BLDG UPDATES: a quote was reviewed from Hausauer Seamless Products for new gutters and gutter covers, the quote was for removal, disposal and installation in the amount of \$1,351.00. Council Member Parrill moved to approve the quote from Hausauer's, second by Council Member Ebert, and by unanimous vote; motion carried. Beauty of Hettinger also plans to trim the large tree in the Centennial Square soon as well. Ms. Ferderer shared other upcoming maintenance and ideas for the property, such as other tree maintenance. Discussion was had on possibly planting a live tree to decorate for the annual Christmas tree.

ADAMS COUNTY ROAD SUPERINTENDENT: Justin Blade met with the Council to give updates from the road department. The City-County position has been advertised, but no applicants as of yet. The crew has been repairing potholes. The Council requested to clean up excess gravel and debris from the front of the City Armory building.

SALES TAX REPORT: Was reviewed for the month, it continues to be down from last year.

HETTINGER HOUSING: updates were shared by Council Member Parrill. A couple sidewalk repairs and roof repairs are required. Roof repairs will also be needed as the wind damaged part of the roof. No funds were needed this month.

INFRASTRUCTURE-LONG TERM PLANNING: drainage issues at the armory building need to be addressed. The men's shower should be closed. Discussion was had on possibly raising local sales tax for necessary updates/upgrades.

USDA 504 & FIRE ASSESSMENT: Part of the assessment requirements was the men's shower room. It was determined to close the shower room to public. Council Member Parrill will add a couple grab bars and lock the existing door to complete the assessment. Council Member Ebert discussed the possibility of getting a motion light for the building. Council Member Gaylord reported that new extinguishers have been installed. Ms. Schalesky was going to contact an electrician for updating lighted EXIT signs. The only other need, was to change location of stored table and chairs to allow access to the breaker box.

MAYOR COUNCIL APPOINTMENT: Council Member Gaylord would like to be removed from the ACDC appointment for the City, as she does not feel she is doing justice to the position. Appointments are evaluated after election, Council Member Gaylord decided to remain as the appointed until the July change meeting.

BEER-LIQUOR LICENSE AMENDMENT: Council Member Parrill moved to approve the request for amendment of the 2026 Hettinger City Beer and Liquor License for a name change from Kum & Go to Maverik LLC, second by Council Member Ebert, and by unanimous vote; motion carried.

FLOOD PLAIN ORDINANCE UPDATE-SECOND READING & FINAL PASSAGE: Council Member Ebert moved to approve the second reading and adopt the final passage of the ordinance for Hettinger City flood plain administration, second by Council Member Gaylord, and by unanimous vote; motion carried. Mayor Lindquist declared the approved final passage of the Ordinance. The ordinance in its entirety can be viewed at the Auditor's Office as well as on the City of Hettinger webpage on the county website: www.adamscountynd.com

CALL FOR BIDS MOWING CITY LOTS & HETTINGER HOUSING: Council Member Ebert moved to have the bid put out for mowing, second by Council Member Parrill, and by unanimous vote; motion carried. The Auditor was instructed to put an ad out for the city and Hettinger Housing lots to be opened next month.

AMERICAN LEGION LETTER OF SUPPORT: The American Legion Post 115 would like the Hettinger City Council to sign a letter of support for a grant. Council Member Burwick moved to approve the City letter of support, second by Council Member Ebert, and by unanimous vote; motion carried.

PUBLIC COMMENT SECTION: there was no one available

AMERICAN LEGION CONTRACT FOR DEED/LEASE AGREEMENT: Drafts from City Attorney, Christina Wenko was reviewed. The broken water line needs to be fixed yet, Council Member Parrill will work on this. Discussion was had on the lease agreement to give the Legion time to complete their financing. The short-term lease agreement would be a short term 6-month lease, starting April 1, 2026. A couple amendments, start and end dates and purpose of the premises. Council Member Ebert moved to approve the amended lease agreement, second by Council Member Burwick, and by unanimous vote; motion carried. Council Member Parrill will work on getting the repairs completed. The utilities should be changed to the American Legion starting April 1, 2026.

ELECTION AGREEMENT WITH THE COUNTY: Council Member Parrill moved to

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NOTICE OF EQUALIZATION MEETING

The City of Haynes will hold its Equalization Board meeting
 Wednesday, April 8th, 2026 at 7:00 pm in City Hall.
 All interested parties are welcome to attend.

Published 3-19

NOTICE FOR THE CITY OF HAYNES FILING DEADLINE

Candidates for Mayor and City Council who wish to appear on the ballot must file Petitions of Nomination with the City Auditor no later than 4:00 pm on April 6th, 2026. *Published 3-19*

NOTICE OF CANDIDATE FILING DEADLINE

Notice is hereby given that the deadline for filing to have a candidate's name printed on the ballot for the **Hettinger Public School District 13** is **Monday April 6th, 2026** by 4 pm. The following offices are up for election:
 City School Board Member (3-year term)
 Rural School Board Member (3-year term)

A candidate for a school district office must prepare and sign a document stating the candidate's name and the position for which the individual is a candidate, and a SFN 10172 Statement of Interests form. Both of these documents must be filed with the school district business manager for Hettinger Public School District 13 by the above deadline date and time. All forms are available from either the school district business manager for Hettinger Public School or may be obtained online at <https://vip.sos.nd.gov/PortalListDetails.aspx?ptlhPKID=30&ptlPKID=3#content-start> 3-12,19,26

NOTICE OF EQUALIZATION MEETING CITY OF HETTINGER NORTH DAKOTA

NOTICE IS HEREBY GIVEN that the City Council of Hettinger will meet as a Board of Equalization for the 2026 assessments on **Wednesday, April 8th, 2026 at 8:00 AM in the Conference Room of the Hettinger Armory.**

Each taxpayer has the right to appear before the Board of Equalization and petition for correction of the taxpayer's assessment.

Persons needing special accommodations in order to attend, should call the City of Hettinger Auditor at 701-567-4363 at least 24 hours before the meeting.

Krista Faller
 City Auditor *Published 3-19,26*

THE CITY OF HAYNES

The City of Haynes renewed the Franchise Agreement with MDU.
 First reading January 14, 2026
 Second reading February 9, 2026
 Approved by the Board unanimously,
 executed February 9, 2026.

The full document may be viewed in its entirety at the Haynes City Hall upon request.
 Submitted by Michelle Steen, City Auditor *Published 3-19*