

CITY OF HETTINGER

Council Proceedings

Minutes Published Prior to Governing Body's Review & Revision
OFFICIAL PROCEEDINGS OF THE
HETTINGER CITY COUNCIL
HETTINGER, NORTH DAKOTA
APRIL 8, 2026

The Hettinger City Council met in regular session at the Hettinger Armory Conference Room with the following present: James Lindquist, Randy Burwick, Carl Ebert, and Michele Gaylord.

Mayor Lindquist called the meeting to order at 7:00 AM

MARCH 11, 2026. MINUTES: Council Member Ebert moved to approve the minutes of the regular scheduled meeting, second by Council Member Gaylord, and by unanimous vote, motion carried.

AGENDA: Council Member

Burwick moved to approve the agenda as amended, second by Council Member Ebert, and by unanimous vote, motion carried. A phone meeting with Daniel Schwartz and Andy Roehl requested to discuss items.

FINANCIAL STATEMENT: Was Reviewed, Council Member Ebert moved to approve the financials, second by Council Member Burwick, and by unanimous vote, motion carried.

CORRESPONDENCE: new employee started Monday, Chris Hanson. Mr. Hanson will be working a shared position between the City and the County but utilized mainly for City duties. The ARPA/Covid reporting has been closed out with the Internal Revenue Service. A bill from Graphic Attic for the last rental/tax payment. Andy Roehl was in attendance to discuss a water billing invoice from the City.

Mr. Roehl requested to not pay the water billing invoice, as he was no longer in the building when the water line broke and leaked. Mr. Roehl and Mayor Lindquist met at the building and did a check and everything was alright when they left and locked up. Mr. Roehl feels people in the community are spreading rumors about him leaving the building in faulty condition. Mr. Roehl explained that he left ink/residue on the floor, and plans to clean the building, but is worried about being accused of any damage. Mayor Lindquist discussed that Mr. Roehl will provide the chemical to clean up the remaining mess. The Council explained they knew Mr. Roehl had not intentionally turned off the furnaces, as an insurance claim was submitted for electrical issues, as all the units were taken out from an electrical surge. The Council discussed the water billing and last rental/tax bill. Mr. Roehl discussed concern of having the Council have to clean the flooring mess, and didn't like the fact that the Council was going to have

to clean up the area. Council Member Gaylord moved to approve the removal of the water bill, second by Council Member Burwick and by unanimous vote; motion carried.

MAYOR/COUNCIL REPORTING: Council Member Gaylord questioned the ability using the Armory building for an emergency distribution site for the county. The Council was in favor of this use as a plan with the State. An emergency planning report was also discussed, the report included any needs for extra planning, siren, storm shelters, or any other critical infrastructure needs that may be needed if funding comes available.

ARMORY MAINTENANCE CUSTODIAN: Fitness Center membership money brought in last month was \$1,920.00, this does not include the One-Pass and Tivity payments. Ms. Schalesky discussed the need to lock the men's shower room. The actual shower room will now be a storage room, and a shower room

will no longer be a shower room. The lock on the hallway storage room door is in poor condition and should be looked into for repair. Council Member Gaylord questioned the purchase of a new smart tv for the lobby, as the current set up was donated items, and not working correctly. A breaker in the fitness center should be looked into, as issues have been happening. Drolc Electric will be called in to find out options.

WRHS-TED UECKER: met with the Council and introduced himself and thanked the Council for the time to visit. Mr. Uecker discussed a couple upcoming sessions, Krypto Currency class in May is scheduled, which is the second in the series to the Fraud seminar held in March. Each quarter of the year, a session will be planned. Today's visit was to request two fitness center memberships as awards for the annual Fun Run and Walk event held on the 4th of July, This year will be the 38th annual. Council Member Ebert moved to approve a single membership, second by Council Member Gaylord, and by unanimous vote; motion carried. Mr. Uecker also presented an application for a gaming permit for the event raffle. Council Member Burwick moved to approve the gaming permit for WRHS Fun Run and Walk, second by Council Member Ebert, and by unanimous vote; motion carried.

SALES TAX REPORT: Was reviewed for the month, funding is up a little from last year.

HETTINGER HOUSING: Council Member shared information on the apartments are all full and no extra money was needed this month.

2026 HETTINGER CITY EQUALIZATION HEARING: This being the date set for equalization of the 2026 assessments, Mayor Lindquist called the Council into session as a Board of Equalization at 8:00 AM. Katie Roseland, Adams County Director of Tax Equalization was present for the hearing and explained changes to values, comparisons from last year, and the assessment book for Hettinger City. Commercial values were the main change, and was mostly due to the KMM building. Alan Slater was in attendance for the hearing and questioned the Carmel Cleaner building change. Ms. Roseland explained the change in value from 2016 (last assessment) Ms. Roseland explained changes are high, due to the lapse of assessments in past years has caused high increases to values. ND State law dictates value should be within 10% of actual market value. Mr. Slater questioned how property cards were chosen for the new assessment. Ms. Roseland explained she has gone off the property cards that have been requested for sales, Ms. Roseland also pulled her personal card for an increase as well. Rhonda Fink with Adams County Record, explained the same value change happened in Perkins County SD as well, due to assessments not staying current. Discussion was had on the amount of revenue lost from the lapse of assessments. Council Member Gaylord moved to approve the values as presented and recommended by Tax Director, Katie Roseland, second by Council Member Ebert, and by unanimous vote; motion carried. The Hearing was

closed at 8:17 am.

ADAMS COUNTY TAX/ZONING DIRECTOR: Katie Roseland visited with the Council on vacating an alley by the bowling alley. Research on what to do going forward should happen.

ACDC UPDATES: Council Member Gaylord shared updates from the last meeting, including alley vacation and any other options, three property owners would need to sign off on the petition to have this part complete. The need to visit with the property owners needs to happen to know what route to take with a plan going forward. Rebecca Ferderer, ACDC/Chamber Director, was available for conversation.

CALL FOR BIDS MOWING CITY LOTS & HETTINGER HOUSING: Only two bids were available for opening for both the City lots and the Hettinger Housing. Mayor Lindquist opened the bids for each, submitted by Allan Vietz in the amount of \$20 per hour. Discussion was had on nuisance property mowing, and what responsibilities the city mower and the city employee will have. Council Member Burwick moved to approve the bid from Allan Vietz for mowing, second by Council Member Burwick, and by unanimous vote; motion carried

USDA 504 & FIRE ASSESSMENT: the shower room area should be locked and noted. The list should also be looked at, and the company should be called to do a final review of the ADA needs.

BOARD APPOINTMENT-HETTINGER HOUSING: Alison Kornele's appointment is up in June, the Housing Board will work with Ms. Kornele on if she is willing to continue her position.

NDIRF ANNUAL MEETING & ELECTION: Council Member Ebert moved to approve City Auditor submit the proxy vote on behalf of the City of Hettinger, second by Council Member Gaylord, and by unanimous vote; motion carried.

GAMING PERMIT-HETTINGER THEATER: Council Member Burwick moved to approve the gaming permit from the Hettinger Theater, second by Council Member Ebert, and by unanimous vote; motion carried.

BEER GARDEN PERMITS-PASTIME (4): Council Member Ebert moved to approve the four beer garden permits submitted from Pastime Bar, second by Council Member Burwick, and by unanimous vote; motion carried.



RELEASE OF TEMPORARY EASEMENTS: A request was reviewed for the release of two temporary construction easements were reviewed located on Lot 8,9, and 11 Outlot A, Original Townsite of Hettinger, the easements were in place for a construction project in year 2000, and the property owner was hoping to sell the property. Council Member Ebert moved to approve the release of easement for both parcels, second by Council Member Gaylord, and by unanimous vote; motion carried.

ARBOR DAY PROCLAMATION: Council Member Gaylord moved to approve the following Proclamation

NOTICE OF ABSENTEE / MAIL BALLOT APPLICATION

Applications for absentee/mail ballots were mailed from the office of the county Auditor on April 20, 2026. Persons not receiving an application may obtain one from the offices of the County auditor or at the following website: vote.nd.gov. The primary election date is June 9, 2026, the General election date is November 3, 2026.

Krista Faller
 Adams County Auditor/Treasurer

 ABSENTEE/MAIL BALLOT APPLICATION SECRETARY OF STATE SFN 51468 (10-2023)		For Office Use Only Precinct Part _____	
For reference, see North Dakota Century Code, Chapter 16.1-07.			
Application must be for at least one of the following elections: (check all that apply)			
<input type="checkbox"/> June (Primary) election		<input type="checkbox"/> City or city special election	
<input type="checkbox"/> November (General) election		<input type="checkbox"/> State or county special election	
<input type="checkbox"/> School or school special election			
Applicant Information: (ALL FIELDS REQUIRED)			
Voter's name		Date of birth	Daytime telephone number
North Dakota ID type used: (check one)			
<input type="checkbox"/> Driver's license		<input type="checkbox"/> Non-driver's ID	
<input type="checkbox"/> Passport (only for voters living outside the United States) or military ID**		<input type="checkbox"/> Long-term care certificate (include with application)	
		<input type="checkbox"/> Tribal ID	
		<input type="checkbox"/> Applicant without ID*	
ID number (required only if driver's license, non-driver's ID, tribal ID, passport, or military ID is selected above)			
Residential address		City	State
		ZIP code	
Ballot delivery address (if different from residential address)		City	State
		ZIP code	
I do solemnly affirm that I have resided or will reside in the precinct where my residential voting address is located for at least 30 days next preceding the election and will be a qualified elector of the precinct.			
Signature (required)			Date
Applicant Unable to Sign:			
If the applicant is unable to sign the applicant's name, the applicant shall mark <input checked="" type="checkbox"/> or use the applicant's signature stamp on the application in the presence of a disinterested individual. The disinterested individual shall print the name of the individual marking the "X" or using the signature stamp below the "X" or signature and shall sign the disinterested individual's own name following the printed name together with the notation, "witness to the mark."			
		Printed name of person making mark or voter's signature stamp	
		Signature of "witness to the mark"	
*Applicant Without ID:			
If the applicant does not possess or cannot secure an approved form of identification due to a disability with which the individual lives and which prevents the individual from traveling to obtain, another qualified elector of the state may attest that the applicant is a qualified elector of that precinct by signing below and providing his or her approved North Dakota identification number. NOTE: A qualified elector may not attest the qualifications of more than four applications in an election.			
Printed name of attester		Driver's / non-driver's / tribal ID number	
Signature of attester		Date	Daytime telephone number
**Active Military and Overseas Voter:			
Check ONE (if applicable):			
<input type="checkbox"/> Citizen living outside of the United States			
<input type="checkbox"/> Uniformed service or family member living away from the voter's residence, yet within the United States			
<input type="checkbox"/> Uniformed service or family member living away from the voter's residence, yet outside the United States			
If one of the check boxes above applies to you, please indicate your preferred ballot delivery method:			
<input type="checkbox"/> Mail		<input type="checkbox"/> Email (provide email address): _____	
		<input type="checkbox"/> Fax (provide fax number): _____	
Mail or submit to the auditor of your county of residence or appropriate election officer (The signature on this affidavit will be compared to the signature on the affidavit on the envelope in which the absentee ballot must be placed.)			