

CITY OF HETTINGER

Council Proceedings

Minutes Published prior to
Governing Body's Review &
Revision
OFFICIAL PROCEEDINGS
OF THE
HETTINGER CITY COUNCIL
HETTINGER,
NORTH DAKOTA
JULY 21, 2026

The Hettinger City Council met in special session with the Adams County Commission for the annual joint meeting. Members present were Mayor Parrill, Council Member Burwick, Council Member Gaylord was present via telephone.

Adams County Commissioners: Dustin Laufer, Steven West, and Kevin Pagel were in attendance.

Council Member Gaylord moved to approve the agenda as presented, seconded by Council Member Burwick, and by unanimous vote; motion carried.

The contract review started with the Sheriff's budget, which the current contract is \$144k annually. Discussion was had on keeping this contract the same this year, and possibly having a slight increase next year. The next contract to review was the tax equalization and auditor office joint contracts. The current set up is 13% for the tax department and 15% for the Auditor's Office. The Council was in favor of keeping the 13% and 15% for the two departments. The Commission was in favor of keeping the same, as it is based on percentage, so it reflects increases. The Public Works contract, including Nathan Nagel's portion of his wage was discussed. The new employee, Chris Hanson, has not obtained certifications and licenses, as required, so the Council was in favor of continuing their portion of his wage again this year. Expectations and ongoing workload should be communicated with both the City Council and

the Road Department. A new job description should be reviewed and fully communicated with both Mr. Hanson and the Road Department. The employee is set up with up to 40 hours paid by the city and 10 hours to be paid by county, with the rights to flex from one week to another between the two entities. Discussion was had on the weekend water watch pay of 5 hours per week, was not supposed to ever be part of the agreement, as this has not been a practice for several years. The Council will discuss this issue with the shared employee. The Commission will support the Council for the next year. The Council is in favor of the continued financial support for Nathan Nagel. When that financial support ends, Mr. Nagel's salary will have to be reviewed by the Commission if job duties are no longer required. Timecards should be reviewed on where time is actually being spent, to better clarify job duties, these can be obtained from the shop. The Commission is planning a 4% increase in wages at this time. Road projects within the City and Adams County were discussed, to possibly "piggy-back" on for any upcoming projects.

Council Member Ebert was running late, but now present in the meeting (4:34 pm).

Mayor Parrill shared some public works projects and funding source applications being prepared. The county requested the road department try and get hot-mix and possibly renting a roller packer, this might be a good idea to have access to, al-

though the city has already went through a load of hot-mix already this year. The Council should work with Road Superintendent Blade on working together for this. The Commission discussed the plan to re-address rural Adams County, so if any signage is wanted by the city, they could try and plan to purchase now, while the county has a discount. South Cemetery Road is a shared road for maintenance, as some is city and some is county, this might need a chip seal next year, so budget preparation should in-

clude this. The Commission expressed their gratitude of the working relationship, the Council shared the same gratitude. The Council discussed they are down a person, due to Council Member Parrill leaving his position to be Mayor.

Adjourn: Council Member Ebert moved to adjourn, second by Council Member Burwick and

by unanimous vote; motion carried.

Mayor Parrill declared meeting adjourned at 4:50 pm.

/s/David Parrill

David Parrill, Mayor

/s/Krista Faller

Krista Faller, Auditor

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