

# REQUEST FOR PROPOSAL

## TO PERFORM CONSTRUCTION ENGINEERING

FOR PROJECT:  
SC-1927 (066) PCN 24919  
CMC 1927 Graveling 13.58 Miles  
Cannonball River to State Highway 21

PROPOSALS MUST BE DELIVERED TO  
THE OFFICE OF THE GRANT COUNTY AUDITOR  
106 2nd Ave. NE  
PO Box 227  
CARSON, ND 58529  
NO LATER THAN NOON (MST) ON AUGUST 14, 2026

### REQUEST FOR PROPOSALS TO PERFORM CONSTRUCTION ENGINEERING SERVICES FOR GRANT COUNTY

Project #SC-1927 (066); PCN 24919, CMC 1927 Shaping and Graveling 13.58 Miles from Cannonball River to North Dakota State Highway 21, at Carson, ND.

Grant County will engage the services of an engineering firm to perform Construction Engineering on the following projects in Grant County scheduled to be completed in 2026.

Project #SC-1927 (066); PCN 24919 consists of the excavating and stockpiling gravel, road shaping, and graveling of 13.58 miles south of Carson, ND from North Dakota State Highway 21 to Cannonball River.

Work to be performed by Consultant includes:

Construction Services: Perform Project Management, Project Administration, Construction Observation, Surveying, and Material Testing. The NDDOT CARS program must be used for all construction records. Additional services, if required, may be negotiated and supplemental agreements will be issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The proposals shall provide the following information:

- Past performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues & approach

The proposal pages shall be numbered and must be limited to 5 pages in length. Proposals that exceed the 5 page length requirement will not be considered. The cover letter will not be counted as one of the 5 pages. The proposal should list the personnel who will be assigned to work on the projects, including titles, education and work experience. Grant County will only consider proposals received prior to NOON MST on August 14, 2026. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 5-page proposal. Each proposal will be evaluated by a selection committee. Grant County will conduct interviews for up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations and negotiate with the second and third-ranking firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit 5 printed copies and 1 PDF version of their proposal to:

Sara Meier  
Grant County Auditor  
106 2nd Ave. NE  
PO Box 227  
Carson, ND 58529  
sameier@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>.