

**SARGENT COUNTY COMMISSION  
DECEMBER 16, 2025  
FORMAN, NORTH DAKOTA  
REGULAR MEETING**

The Sargent County Board of Commissioners met for their regularly scheduled meeting at 9:00 a.m. on Tuesday, December 16, 2025. Commissioners present were Chairman Jerry Waswick, Wade Anderson, Lyle Bopp and via electronic means was Scott Johnson. Absent was Commissioner Jason Arth. Also present was Tia Bopp, Auditor.

Chairman Waswick called the meeting to order and the pledge was recited.

Motion to approve the agenda with amendments. (Anderson, Bopp) Motion carried.

Motion to approve the minutes from the December 2, 2025, meeting. (Anderson/Bopp) Motion carried.

An update was provided on the windows. They are presently in Fargo and should be delivered within the next day. Installation should begin on Wednesday, December 17<sup>th</sup>.

Chairman Waswick made an adjustment to the portfolio assignments so that he would remain on the JDA and Commissioner Arth would remain on the RSR Zone. After this amendment the portfolio assignments are as listed below.

Highway Department and Highway Building---Jerry Waswick  
Park Board  
Extension Office  
Soil Committee  
State’s Attorney  
JDA  
Fairboard – Lyle Bopp  
Park Board  
Fairboard  
Coroner  
Water Resources  
Personnel Board  
RSR Zone  
Courthouse – Jason Arth  
Park Board  
Custodian  
Auditor  
Veteran’s Services Officer  
Treasurer/Recorder/Clerk of Court  
Human Resources  
RSR Zone  
Tax Director  
Emergency Medical Advisory Board– Scott Johnson  
Park Board  
Forman Ambulance  
Milnor Ambulance  
Gwinner First Responders  
Emergency Manager/911 Coordinator  
Health Department & Building Planning and Zoning Board  
JDA  
Housing Authority  
Sheriff’s Department – Wade Anderson  
Park Board  
Gwinner Airport  
Milnor Airport  
Lake Agassiz Regional Council Planning Commission  
Weed Control Board

Discussion was held around the road department pickup that has a blown engine. A quote was received from Hopewell Salvage for a remanufactured engine for the price of \$2750. Motion to purchase the engine and have it installed and the pickup then will be utilized by the park department. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Motion to purchase a heater for the highway department shop from Triton for \$6367.00 to be paid before the end of the

year. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Jayne Pfau, State’s Attorney arrived at the meeting.

Joe Reinke, Veteran’s Service Officer, had requested permission to park a Veteran’s Service Office vehicle in the courthouse parking lot. Motion to approve the parking of a Veteran’s Service Office vehicle in the courthouse parking lot. (Bopp/Anderson) Motion carried.

Motion to approve the Applications for Beer/Retail Liquor License as received from Olivia and Austin Stenvold and Jeremy Daggett. (Anderson/Johnson) Upon roll call vote, motion carried unanimously.

Motion to approve the Chairman to sign the county deed to the City of Rutland for the property that was forfeited to the county for back taxes. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Discussion was held on the impact on levies for taxing districts as the valuations for budgeting were not known until after the final budget hearings due to the valuations being determined at the state level.

An update was given on the software by Tia Bopp, Auditor.

Motion for the Chairman to sign the county deed to the City of Gwinner for a parcel that was forfeited to the county on back taxes. (Bopp/Anderson). Upon roll call vote, motion carried unanimously.

Jayne Pfau, State’s Attorney had some concern with the snow piled on the retaining wall and covering the sidewalk on the west side of the courthouse.

Motion to authorize the Commission Chairman to sign the Sargent County Commission Resolution for Sargent County Emergency Management. (Anderson/Johnson). Upon roll call vote, motion carried unanimously.

LaJuana Hayen, Tax Director, arrived at the meeting to ask for approval to purchase an archiving module for property cards. The module would store six years of property cards. Motion to purchase the archive module from Vanguard for six years’ worth of storage and authorize the Chairman to sign the agreement. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Travis Paeper, Sheriff, arrived at the meeting and discussion was held about paying ahead on the Axon agreement with funds he had in his budget. He also discussed with the Commissioners the designation of ND Highway 200 as the ND Fallen Peace Officers Memorial Highway wherein a mile of the highway can be dedicated to the memory of a fallen officer. Motion to put a sign on the Memorial Highway in remembrance of Sargent County Sheriff Herbert E. Parmeter with the expense coming from the general fund. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Discussion was held around snow removal and cleaning coverage during the upcoming vacation of the janitor.

Sheriff Paeper also informed the Commissioners that a job offer had been given to a deputy

from South Dakota. He is presently waiting for all background information to come back. The deputy will be sent to the academy for 80 hours of training. While the deputy has prior experience, she will need to learn North Dakota’s traffic laws and criminal code.

Advertising will take place regarding upcoming water board positions and JDA board positions.

Tim Faber, Road Supervisor, and Damon DeVillers, Interstate Engineering, arrived at the meeting.

Faber shared the county had spread some sand at the Sargent Central School parking lot. He had a bill to be submitted to the school for reimbursement.

Motion to approve the Chairman to sign the 404 Permit Application for the Bridge removal projects BRJ-0041(021) PCN 23724 (Anderson/Bopp). Upon roll call vote, motion carried unanimously.

Discussion was held around what projects should be looked at for the upcoming season.

Motion to approve the Grotberg Electric bid to do a base board heater with thermostat in the bathroom at the county highway department shop. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Faber further reported that Robert Zantow wants to sell the A-Z Body Shop building. He was inviting the Commissioners to take a look at it. Chairman Waswick and Faber will look at the building and review budget numbers for 2026.

Discussion was held on some funds the county will be receiving from the water board for work done by the highway department and also from Steffes Auction for the auction sale proceeds. Faber would like to see those funds put back into this budget and then used for the purchase of a new pickup. More discussion will be held on this topic once the checks are received.

A bid was presented for road ridge scarifiers from DMC Wear Parts. Cost is \$12,500 and the request was to be able to purchase two along with heavy duty bit boards for \$1000/piece for a total bid of \$27,000. Motion to purchase one scarifier by Bopp. Motion died for lack of a second. Motion to purchase two new bit boards for \$2000. (Anderson/Johnson) Roll call was taken. Voting in favor were Johnson and Anderson. Voting against were Bopp and Waswick. Motion failed.

Motion to approve the December payroll in the amount of \$319,319.23 and bills as presented. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Bills:

Weed Control Expenses	293.00
Health Unit Expenses	4,123.67
Ambulance Squads Expenses	832.74
City of Forman CH/Road Water/Sewer/Gas	222.94
Otter Tail Power Company Electricity	1,820.75
Ransom County VSO Salary/Benefits	2,745.39
JDA Expenses	4,894.46
JDA Expenses	2,313.98
Arth, Jason Cell Phone Reimbursement/Mileage	1,019.60

Avid Hawk Web Services	45.00
Axon Enterprise, Inc. Sheriff-Security Equipment	26,895.34
Bayger, Vanessa Cell Phone/Dues Reimbursements	250.00
Bopp, Lyle Cell Phone Reimbursement	300.00
Bryant, Rick Cell Phone Reimbursement	600.00
Cenex Fleet Gwinner 1st Responders/Health Gas	72.75
Cole Papers, Inc. Treasurer-Office Supplies	186.10
Computer Express Tech Support/Cable Rewire	30,950.00
Dakota Plains Cooperative Sheriff/Health Gas	454.89
Dakota Water Solutions CH/Road 5 Gallon Water Jugs	72.00
Dickey Rural Networks Telephone	799.42
Forman Lumber Maintenance	6.90
Gall's Sheriff-Gloves/Boots/Belt/Pullover/Holster	479.95
Gordy's Grill & Fill Sheriff Car Wash	10.00
H Window Direct CH Windows (4)	27,322.61
Information Technology Dept. Off Prem Connectivity/WAN/Office 365/Adobe/NetMotion	1,893.05
Innovative Office Solutions Treasurer/Tax/State's Attorney Office Supplies	1,704.56
Johnson, Scott Cell Phone Reimbursement/Travel	453.80
Johnson, Bryan Cell Phone Reimbursement	200.00
KLJ Multi Hazard Mitigation Plan Update	2,157.74
Loffler Copier Overage Charges	14.55
Maly, Kevin Lift Rent/ Garage Opener	1,600.00
Mattson Munitions Sheriff-Thermal Monocular	1,399.00
ND County Commissioner's Ass'n Summit Fees	50.00
NDACO Resources Group SmartZone	50.00
Office of the Attorney General Scram 24/7	580.00
Paeper, Travis Cell Phone Reimbursement	600.00
Peterson, Logan Cell Phone Reimbursement	600.00
Pfau, Jayne State's Attorney License Fee/Cell Phone Reimbursement	680.00
PharmChem PatchKit/Sweat Patch Analysis	671.52
Rutland Oil Company Sheriff Gas	1,257.50
Schilling, Samantha Tax-Training Travel	483.00
Southside Automotive Sheriff-Wiper Blades	25.98
Streicher's Sheriff-Ammunition	1,492.50
Taylor Print Impressions, Inc. Election Envelopes	11,638.92
The Sargent County Teller Publishing	895.85
Underground Vaults & Storage Treasurer-Storage MicroForm Box	219.00
Uniform Center Sheriff-Uniform Pants	184.98
Vanguard Appraisals, Inc. Tax-Training/Renewals/Web Services	15,075.00
VerizonSheriff Mifi Cards	240.06
Vestis CH/Road Rugs/Supplies	725.31
Walock-Johnson County Car Insurance	871.00
Waswick, Jerry Cell Phone/Travel Reimbursement	430.80
Wild Rice Soil Conservation Extension Rent	1100.00
Wold, Jon Cell Phone Reimbursement	600.00
A W Diesel Rd-Hose/Fittings/Seals/Sterling Plow Truck Repairs/Mack Plow Truck Repairs/#140 Repairs	19,473.84

Bear Creek Gravel CR#3, CR#2 Gravel	8,631.15
Bergstrom, Harvey CR#12	
Inslope Clay	61,086.00
Bernard Mahrer Construction Rd-Sand	1,200.50
Bobcat of Gwinner Rd-Bobcat Repair	558.15
Butler Machinery Rd-Cat Contracts/Fuel Elements/Cutting Edges	4,917.08
Christensen, Randy Cell Crandall Construction CR#1, CR#10-A, CR#10 Gravel	1,443.19
Ekstrom Repair Rd-OXM	45.95
Faber, Tim Cell Phone Reimbursement	600.00
Forman Lumber Rd-Batteries	15.98
General Equipment Rd-Wiper Blades/Block Heater	135.93
Glacier Dust Control Rd-Dust Control Product	2,523.60
Griggs, Brad Rd-Cell Phone Reimbursement	175.00
Hansen Lumber & Hardware Rd-Office Chairs/Chain/Clevis/Key Rings	774.83
Interstate Engineering Bridge Fund Apps/CR#14 Haul Status/Structure Info/Flex Fund Lists/HBP Patching Plans	42,023.30
Job Erection & Engineering Rd-Cuting Edge Mount	5,965.68
Kuchar, Dustin Cell Phone Reimbursement	300.00
Minn-Kota Communications, Inc. Rd-VM Radio Install	18,272.40
ND DOT Rd-Sand/Salt/Equipment Usage/Labor	1,486.10
Northern Salt, Inc. Rd-Bulk De-Icing Northern Salt/Delivery	4,332.82
Plunkett's Pest ControlShop Pest Control	72.22
Power Plan OIB-RDO Rd-Backhoe Loader Repair	2,568.84
RDO Equipment-Moorhead Rd-Motorgrader/Wing/V Plow	302,500.00
Rutland Oil Company Rd-Fuel/Gas/PowerGuard/Window Cleaner	16,339.87
Southside Automotive Rd-Floor Dry/Thread Sealant/2016 Chevy Repair/Wiper Blades/Plow Truck Repair/Hydraulic Hose & Parts/Block Heater/ND VIN Inspection	1,170.37
Swede's Plumbing, Inc. Rd- PVS Pipe/Coupling	78.34
Tractor Supply Company Rd-Tools/Tool Chest Combo	2,041.31
Triton Mechanical Shop-200K BTU Unit Heater	6,367.00
Visto's Rd-Rechargeable Battery/Christensen Boots/Kuchar Boots/Gloves/Quick Links	512.10
Welton's Tire Service Rd-#150 Tires (6)	8,892.00
ACESS Ext-Certified Crop Advisor	128.00
Fromeke Excavating Kraft Slough Project-2" Rock	999.50
ND 911 Association Ext-Membership Dues	100.00
NDAAEA Ext-Membership Dues	75.00
North Dakota State University Ext-Folders/Note Cards/Letterhear'ards	449.32
Sargent County Ext-Postage	32.34
Seykora, Melissa Ext-Travel Reimbursement	399.00
Ambulance Squads Expenses	1,909.63
ACH JP Morgan Various Departments Expenses	1,671.63
There being no further business, the meeting adjourned at 11:27 a.m.	
WADE ANDERSON, CHAIRMAN ATTEST: TIA BOPP – COUNTY AUDITOR Publish January 23, 2026	