

**SARGENT COUNTY COMMISSION
DECEMBER 16, 2025
FORMAN, NORTH DAKOTA
REGULAR MEETING**

The Sargent County Board of Commissioners met for their regularly scheduled meeting at 9:00 a.m. on Tuesday, December 16, 2025. Commissioners present were Chairman Jerry Waswick, Wade Anderson, Lyle Bopp and via electronic means was Scott Johnson. Absent was Commissioner Jason Arth. Also present was Tia Bopp, Auditor.

Chairman Waswick called the meeting to order and the pledge was recited.

Motion to approve the agenda with amendments. (Anderson, Bopp) Motion carried.

Motion to approve the minutes from the December 2, 2025, meeting. (Anderson/Bopp) Motion carried.

An update was provided on the windows. They are presently in Fargo and should be delivered within the next day. Installation should begin on Wednesday, December 17th.

Chairman Waswick made an adjustment to the portfolio assignments so that he would remain on the JDA and Commissioner Arth would remain on the RSR Zone. After this amendment the portfolio assignments are as listed below.

Highway Department and Highway Building---Jerry Waswick
Park Board
Extension Office
Soil Committee
State's Attorney
JDA

Fairboard – Lyle Bopp

Park Board
Fairboard
Coroner
Water Resources
Personnel Board
RSR Zone

Courthouse – Jason Arth

Park Board
Custodian
Auditor
Veteran's Services Officer

Treasurer/Recorder/Clerk

of

Court
Human Resources

RSR Zone

Tax Director

Emergency Medical Advisory Board – Scott Johnson

Park Board

Forman Ambulance

Milnor Ambulance

Gwinner First Responders

Emergency Manager/911 Coordinator

Health Department & Building Planning and Zoning Board

JDA

Housing Authority

Sheriff's Department – Wade Anderson

Park Board

Gwinner Airport

Milnor Airport

Lake Agassiz Regional Council

Planning Commission

Weed Control Board

Discussion was held around the road department pickup that has a blown engine. A quote was received from Hopewell Salvage for a remanufactured engine for the price of \$2750. Motion to purchase the engine and have it installed and the pickup then will be utilized by the park department. (Anderson/Bopp)

Upon roll call vote, motion carried unanimously.

Motion to purchase a heater for the highway department shop from Triton for \$6367.00 to be paid before the end of the

year. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Jayne Pfau, State's Attorney arrived at the meeting.

Joe Reinke, Veteran's Service Officer, had requested permission to park a Veteran's Service Office vehicle in the courthouse parking lot. Motion to approve the parking of a Veteran's Service Office vehicle in the courthouse parking lot. (Bopp/Anderson) Motion carried.

Motion to approve the Applications for Beer/Retail Liquor License as received from Olivia and Austin Stenvold and Jeremy Daggett. (Anderson/Johnson) Upon roll call vote, motion carried unanimously.

Motion to approve the Chairman to sign the county deed to the City of Rutland for the property that was forfeited to the county for back taxes. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Discussion was held on the impact on levies for taxing districts as the valuations for budgeting were not known until after the final budget hearings due to the valuations being determined at the state level.

An update was given on the software by Tia Bopp, Auditor.

Motion for the Chairman to sign the county deed to the City of Gwinner for a parcel that was forfeited to the county on back taxes. (Bopp/Anderson). Upon roll call vote, motion carried unanimously.

Jayne Pfau, State's Attorney had some concern with the snow piled on the retaining wall and covering the sidewalk on the west side of the courthouse.

Motion to authorize the Commission Chairman to sign the Sargent County Commission Resolution for Sargent County Emergency Management. (Anderson/Johnson). Upon roll call vote, motion carried unanimously.

LaJuana Hayen, Tax Director, arrived at the meeting to ask for approval to purchase an archiving module for property cards. The module would store six years of property cards. Motion to purchase the archive module from Vanguard for six years' worth of storage and authorize the Chairman to sign the agreement. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Travis Paeper, Sheriff, arrived at the meeting and discussion was held about paying ahead on the Axon agreement with funds he had in his budget. He also discussed with the Commissioners the designation of ND Highway 200 as the ND Fallen Peace Officers Memorial Highway wherein a mile of the highway can be dedicated to the memory of a fallen officer. Motion to put a sign on the Memorial Highway in remembrance of Sargent County Sheriff Herbert E. Parmeter with the expense coming from the general fund. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Discussion was held around snow removal and cleaning coverage during the upcoming vacation of the janitor.

Sheriff Paeper also informed the Commissioners that a job offer had been given to a deputy

from South Dakota. He is presently waiting for all background information to come back. The deputy will be sent to the academy for 80 hours of training. While the deputy has prior experience, she will need to learn North Dakota's traffic laws and criminal code.

Advertising will take place regarding upcoming water board positions and JDA board positions.

Tim Faber, Road Supervisor, and Damon DeVillers, Interstate Engineering, arrived at the meeting.

Faber shared the county had spread some sand at the Sargent Central School parking lot. He had a bill to be submitted to the school for reimbursement.

Motion to approve the Chairman to sign the 404 Permit Application for the Bridge removal projects BRJ-0041(021) PCN 23724 (Anderson/Bopp). Upon roll call vote, motion carried unanimously.

Discussion was held around what projects should be looked at for the upcoming season.

Motion to approve the Grotberg Electric bid to do a base board heater with thermostat in the bathroom at the county highway department shop. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Faber further reported that Robert Zantow wants to sell the A-Z Body Shop building. He was inviting the Commissioners to take a look at it. Chairman Waswick and Faber will look at the building and review budget numbers for 2026.

Discussion was held on some funds the county will be receiving from the water board for work done by the highway department and also from Steffes Auction for the auction sale proceeds. Faber would like to see those funds put back into this budget and then used for the purchase of a new pickup. More discussion will be held on this topic once the checks are received.

A bid was presented for road ridge scarifiers from DMC Wear Parts. Cost is \$12,500 and the request was to be able to purchase two along with heavy duty bit boards for \$1000/piece for a total bid of \$27,000. Motion to purchase one scarifier by Bopp. Motion died for lack of a second. Motion to purchase two new bit boards for \$2000. (Anderson/Johnson) Roll call was taken. Voting in favor were Johnson and Anderson. Voting against were Bopp and Waswick. Motion failed.

Motion to approve the December payroll in the amount of \$319,319.23 and bills as presented. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Bills:

Weed Control Expenses 293.00

Health Unit Expenses 4,123.67

Ambulance Squads Expenses

832.74

City of Forman CH/Road

Water/Sewer/Gas 222.94

Otter Tail Power Company

Electricity 1,820.75

Ransom County VSO Salary/

Benefits 2,745.39

JDA Expenses 4,894.46

JDA Expenses 2,313.98

Arth, Jason Cell Phone

Reimbursement/Mileage

1,019.60

Avid Hawk Web Services 45.00
Axon Enterprise, Inc. Sheriff-Security Equipment 26,895.34
Bayger, Vanessa Cell Phone/Dues Reimbursements 250.00
Bopp, Lyle Cell Phone Reimbursement 300.00
Bryant, Rick Cell Phone Reimbursement 600.00
Cenex Fleet Gwinner 1st Responders/Health Gas 72.75
Cole Papers, Inc. Treasurer-Office Supplies 186.10
Computer Express Tech Support/Cable Rewire 30,950.00

Dakota Plains Cooperative Sheriff/Health Gas 454.89
Dakota Water Solutions CH/Road 5 Gallon Water Jugs 72.00

Dickey Rural Networks Telephone 799.42

Forman Lumber CH Maintenance 6.90

Gall's Sheriff-Gloves/Boots/Belt/Pullover/Holster 479.95

Gordy's Grill & Fill Sheriff Car Wash 10.00

H Window Direct CH Windows (4) 27,322.61

Information Technology Dept. Off Prem Connectivity/WAN/Office 365/Adobe/NetMotion 1,893.05

Innovative Office Solutions Treasurer/Tax/State's Attorney Office Supplies 1,704.56

Johnson, Scott Cell Phone Reimbursement/Travel 453.80

Johnson, Bryan Cell Phone Reimbursement 200.00

KLJ Multi Hazard Mitigation Plan Update 2,157.74

Loffler Copier Overage Charges 14.55

Maly, Kevin Lift Rent/Garage Opener 1,600.00

Mattson Munitions Sheriff-Thermal Monocular 1,399.00

ND County Commissioner's Ass'n Summit Fees 50.00

NDACO Resources Group SmartZone 50.00

Office of the Attorney General Scram 24/7 580.00

Paeper, Travis Cell Phone Reimbursement 600.00

Peterson, Logan Cell Phone Reimbursement 600.00

Pfau, Jayne State's Attorney License Fee/Cell Phone Reimbursement 680.00

PharmChem PatchKit/Sweat Patch Analysis 671.52

Rutland Oil Company Sheriff-Gas 1,257.50

Schilling, Samantha Tax-Training Travel 483.00

Southside Automotive Sheriff-Wiper Blades 25.98

Streicher's Sheriff-Ammunition 1,492.50

Taylor Print Impressions, Inc. Election Envelopes 11,638.92

The Sargent County Teller Publishing 895.85

Underground Vaults & Storage Treasurer-Storage MicroForm Box 219.00

Uniform Center Sheriff-Uniform Pants 184.98

Vanguard Appraisals, Inc. Tax-Training/Renewals/Web Services 15,075.00

VerizonSheriff Mifi Cards 240.06

Vestis CH/Road Rugs/Supplies 725.31

Walock-Johnson County Car Insurance 871.00

Waswick, Jerry Cell Phone/Travel Reimbursement 430.80

Wild Rice Soil Conservation Extension Rent 1100.00

Wold, Jon Cell Phone Reimbursement 600.00

A W Diesel Rd-Hose/Fittings/Seals/Sterling Plow Truck Repairs/Mack Plow Truck Repairs/#140 Repairs 19,473.84

Bear Creek Gravel CR#3, CR#2 Gravel 8,631.15
Bergstrom, Harvey CR#12
Inslope Clay 61,086.00
Bernard Mahrer Construction Rd-Sand 1,200.50
Bobcat of Gwinner Rd-Bobcat Repair 558.15
Butler Machinery Rd-Cat Contracts/Fuel Elements/Cutting Edges 4,917.08
Christensen, Randy Cell Crandall Construction CR#1, CR#10-A, CR#10 Gravel 1,443.19

Ekstrom Repair Rd-OXM 45.95
Faber, Tim Cell Phone Reimbursement 600.00

Forman Lumber Rd-Batteries 15.98

General Equipment Rd-Wiper Blades/Block Heater 135.93

Glacier Dust Control Rd-Dust Control Product 2,523.60

Griggs, Brad Rd-Cell Phone Reimbursement 175.00

Hansen Lumber & Hardware Rd-Office Chairs/Chain/Clevis/Key Rings 774.83

Interstate Engineering Bridge Fund Apps/CR#14 Haul Status/Structure Info/Flex Fund Lists/HBP Patching Plans 42,023.30

Job Erection & Engineering Rd-Cutting Edge Mount 5,965.68

Kuchar, Dustin Cell Phone Reimbursement 300.00

Minn-Kota Communications, Inc. Rd-VM Radio Install 18,272.40

ND DOT Rd-Sand/Salt/Equipment Usage/Labor 1,486.10

Northern Salt, Inc. Rd-Bulk De-Icing Northern Salt/Delivery 4,332.82

Plunkett's Pest Control Shop Pest Control 72.22

Power Plan OIB-RDO Rd-Backhoe Loader Repair 2,568.84

RDO Equipment-Moorhead Rd-Motorgrader/Wing/V Plow 302,500.00

Rutland Oil Company Rd-Fuel/Gas/PowerGuard/Window Cleaner 16,339.87

Southside Automotive Rd-Floor Dry/Thread Sealant/2016 Chevy Repair/Wiper Blades/Plow Truck Repair/Hydraulic Hose & Parts/Block Heater/ND VIN Inspection 1,170.37

Swede's Plumbing, Inc. Rd-PVS Pipe/Coupling 78.34

Tractor Supply Company Rd-Tools/Tool Chest Combo 2,041.31

Triton Mechanical Shop-200K