St John School Board

ST. JOHN SCHOOL DISTIRCT #3
BOARD OF EDUCATION
REGULAR SESSION
SEPTMBER 28, 2026

The St. John School District #3 Board of Education met in regular session Monday, September 28,2026 at 6:15pm in the conference room. Members present: Russell Cain, Bernie Belgarde, Amy Gourneau, Monti LaVallie, and Nathan Albertson. Members absent: None.

Administrative staff were Superintendent Keith LaVallie; Business Manager Mary Vandal; and Principals Dr. Sherry Tandeski and Verlin Allery. Others present: None.

President Russell Cain called the meeting to order at 6:14pm.

The "Pledge of Allegiance" was recited.

There was no public comment made at this time.

Bernie Belgarde moved to approve the minutes of the August 24,2026 regular board meeting, as presented. Second by Amy Gourneau. On roll call vote all were in favor. Motion carried.

Elementary Principal, Brooke Zupan joined the meeting at 6:18pm.

Nathan Albertson moved to approve the financial reports for August 2026 and to pay all claims for September 2026. The grand total of all claims paid for September was $859,985.57. General fund claims were $167,401.95 for AP, $537,220.75 for payroll, and $97,885.33 for withholding.

Food service claims were $43,893.10. Activity fund claims were $13,584.44. Second by Bernie Belgarde. On roll call vote all were in favor. Motion carried. Refer to the detailed listing of check number, payee, and dollar amount of checks written within each fund for the month of September 2026. General Fund checks written: #30065032-5035,30065037-5105,30065119, 45985-45996, and 28072602-2789 for a total of $802,508.03.

Food Service checks written: #1150-1158 and 5864-5865 for a total of $43,528.39. Activity Fund checks written: #163-168 and 1337-1346 for a total of $13,584.44.

Checking Account ID: 1 Automatic Payment

Check #	Name	Amount
30065038	US FOODS	3,519.15
30065039	ST. JOHN SCHOOL FOOD SERVICES	40,000.00
30065040	BROOKE ZUPAN	443.00
30065041	SHERRY TANDESKI	443.00
30065042	VERLIN ALLERY	443.00
30065056	BERNIE BELGARDE	505.00
30065057	KEITH LAVALLIE	505.00
30065058	JACLYNN HEINZ	136.00
30065059	JASON R BLUE	136.00
30065060	DUSTIN WAWRYK	251.00
30065061	MARSHA BELGARDE	284.00
30065062	BROOKE ZUPAN	100.00
30065063	SAMANTHA J. GUSTAFSON	100.00
30065064	VERLIN ALLERY	100.00
30065065	RACHEL ALLERY	24.00
30065066	DANIELLE HANNON	170.00
30065067	VISA	21,010.82
30065068	PAIGE BRYANT	443.00
30065069	SUSAN CAIN	443.00
30065070	KEITH LAVALLIE	443.00
30065071	1 STOP MARKET	459.75
30065072	AMERICAN WELDING & GAS INC	184.96
30065073	BIMBO BAKERIES USA	206.46
30065074	CITY OF ST. JOHN	3,360.55
30065075	COLE PAPERS, INC.	8,752.11
30065076	EMERGENT	3 6,000.00
30065077	FIRESIDE OFFICE PRODUCTS INC	225.23
30065078	GUSTAFSON OIL AND PROPANE CO.	7,481.56
30065079	HARLOW'S BUS SALES	7,204.78
30065080	I DESIGN	105.00
30065081	IXL LEARNING	7,962.50
30065082	JACLYNN HEINZ	186.61
30065083	LEGACY COOPERATIVE	2,767.64
30065084	LINDE GAS & EQUIPMENT INC	2,145.89
30065085	MARION TRUCKING & CONSTRUCTION	672.77
30065086	MCGRAW- HILL SCHOOL ECDUCATION LLC	302.52
30065087	MID-AMERICAN RESEARCH CHEMICAL 644.88	
30065088	MIDAMERICA BOOKS	363.50
30065089	MUNRO'S ACE HARDWARE	2,220.86
30065090	NORTH CENTRAL EDUCATION COOPERATIVE	7,496.00
30065091	NDCEL	2,175.00
30065092	NICHOLE R. PEARSON	53.05
30065093	ONLINE DAKOTA I	
	NFO NETWORK	237.19
30065094	OTTERTAIL POWER COMPANY	5,788.20
30065095	PEGGY CHARBONNEAU	97.72
30065096	MAHADEV BISMARCK HOSPITALITY LLC	1,475.50
30065097	ROLETTE COUNTY SHERIFF'S OFFICE	5,000.00
30065098	SARA ABRAHAMSON	25.74
30065099	SMP HEALTH - ST. KATERI	230.00
30065100	SPARKY ENTERPRISE LLC	1,829.63
30065101	TIMECLOCK PLUS, LLC	4,533.75
30065102	TRAINING ROOM INC	638.31
30065103	TUOMALA PLUMBING	4,907.13
30065104	TURTLE MT. STAR	2,049.34
30065105	TURTLE MT. TIMES	247.00
30065119	DACOTAH BANK	103.25
Total without Voids:		157,633.35

Checking Account ID: 1 Check

Check #	Name	Amount
45987	ROLETTE PUBLIC SCHOOL	7.00
45988	DON BLAKE	1,100.00
45989	MICHAEL HANLAN	1,500.00
45990	J & M SERVICE	164.34
45991	LEEVERS FOODS	13.12
45992	MT. PLEASANT SCHOOL DIST. #4	614.80
45993	ND FFA ASSOCIATION	20.00
45994	ROLLA IMPLEMENT	222.34
45995	SPACESINC SPACES INC.	3,999.00
45996	STORYBOOK TREASURES INC.	2,128.00
Total without Voids: 9,768.60		
Total without Voids: 167,401.95		

Checking Account ID: 5 Automatic Payment

Check #	Name	Amount
1150	US FOODS	33,412.72
1151	1 STOP MARKET	843.62
1152	BIMBO BAKERIES USA	1,832.31
1153	CENTRAL CITY H20+	738.00
1154	COLE PAPERS, INC.	1,718.44
1155	D & B PIZZA	20.73
1156	ND DEPT. OF PUBLIC INSTRUCTION	2,004.99
1157	PRIDE DAIRY	2,231.60
1158	RUSTIC ACRES PUMPKIN PATCH	725.98
Total without Voids:		43,528.39

Checking Account ID: 5 Check

Check #	Name	Amount
5864	J & M SERVICE	14.97
5865	LEEVERS FOODS	349.74
Total without Voids:		364.71
Total without Voids:		43,893.10
Grand Total without Voids:		211,295.05

Old business discussed was changes in the "Applicant Rating System" used by the school.

The principal reports were presented. The three principals left the meeting at 6:57pm.

Administration requested to have a motion added to the agenda. The motion was to approve First Community Credit Union as an Official Depository Institution for St. John School District #3.

Nathan Albertson made a motion to approve the added agenda item. Second by Bernie Belgarde. On roll call vote all were in favor. Motion carried.

The following policies were brought before the Board for approval. Nathan Albertson motioned to adopt all of them on the first reading and to waive the second reading to expediate the policy adoption process per board policy BDA- Procedure for Adopting Board Policy. Second by Monti LaVallie. On roll call vote, all were in favor. Motion carried.

- AAC-BR1 - DISCRIMINATION AND HARASSMENT GRIEVANCE PROCEDURE
- ACCB- PROTECTION FOR STUDENT VICTIMS OF SEXUAL OFFENSES
- DEBD - MAINTAINING PROFESSIONAL EMPLOYEE-STUDENT BOUNDARIES
- FDB-BR- EDUCATION OFTHE HOMELESS DISPUTE RESOLUTION PROCEDURE
- FDE- EDUCATION OF SPECIAL EDUCATION STUDENTS/STUDENTS WITH DISABILITIES UNDER THE IDEA
- FDH- STUDENTS IN FOSTER CARE
- GACB- PATRIOTIC EXERCISES
- LBE- INDIAN POLICIES AND PROCEDURES

The LEA and School Compliance Reports for school year 2026-27 were reviewed. A motion to approve the Certificate of Compliance was made by Bernie Belgarde. The school is compliant with all requirements and has highly qualified teachers on staff. Second by Monti LaVallie. On roll call vote all were in favor. Motion carried.

The School District Financial Report for school year ending 2026 was reviewed by the board.

Motion was made to approve the report by Bernie Belgarde. Second by Monti LaVallie. On roll call vote all were in favor. Motion carried.

A motion was made by Nathan Albertson to approve the Public School District Budget and Tax Levy - Certificate of Levy for the 2027 school year. Second by Bernie Belgarde. On roll call vote all were in favor. Motion carried. The general fund mill levy was set at 70 mills and the building

fund at 15.33 mills for a total of 85.33 mills levied. Appropriations were set at $10,329,304.56 and Revenue at $10,556,150.66.

The following bus driver resigned, Kole Poitra. Motion made by Monti LaVallie to accept his resignation. Second by Bernie Belgarde. On roll call vote all were in favor. Motion carried.

Monti LaVallie moved to approve First Community Credit Union as an additional Official Depository Institu-

tion for St. John School District #3. Second by Bernie Belgarde. On roll call vote all were in favor. Motion carried.

Superintendent Keith LaVallie discussed the following. Bernie Belgarde and Keith LaVallie attended the NAFIS Conference in Washington, DC in September. With the TMACTC (CTE consortium) it is estimated that the school will benefit from an additional $125,000 in funding.

Seven members from St. John School are registered to attend the NDSBA Conference in October. Title I Parent Night is scheduled for Monday, October 12th. The insurance claim payment for the school roof damage was commented on. Administration is working on filling the vacant bus driver position.

The next regular board meeting is scheduled for Monday, October 19, 2026 at 6pm.

There being no further business, President Cain declared the meeting adjourned at 7:21 pm.

ATIEST: MaryVandal, Business Manager

APPROVED: Russell Cain, President

(Novembe 2, 2026)